ephoenix@elon.edu | Charlotte, North Carolina | XXX-XXX-XXXX

Elon Phoenix

EDUCATION

Elon University Bachelor of Science Major: Accounting

- Cumulative GPA: 3.75 Major GPA: 3.8 ٠
- Relevant Coursework: Principles of Accounting, Accounting Intermediate I, II & III, Cost Accounting, Principals of Finance, Accounting Information Systems, Fundamentals of Income Taxation

INTERNSHIP + WORK EXPERIENCE

Elon University Academic Support, Athletics

Academic Mentor / Subject Tutor

- Recommended to the program by Elon Staff Advisors based on academic performance and leadership ability
- Tutor up to twelve students in Principles of Accounting and six students in Principles of Finance
- Mentored students to help develop time-management, organization, writing and general study skills for success in college
- Meet with student's advisors to provide progress updates and addressed student specific needs and accommodations

Charlotte Independence Soccer Club

Intern

- Assisted the CFO and COO during a merger of 3 clubs that included over 12,000 players
- Worked with the uniform supplier's ordering platform managing data required for order placement
- Ensured that all players were accurately registered and that correct documents had been received and uploaded into the player database
- Worked with Coaches and Managers to finalize rosters and enter teams into the Oasys Management System
- Entered credits into the Oasys Management System for players affected by the Coronavirus

Davidson University

Residential Camp Counselor, Soccer

- Kept campers active and engaged while maintaining a safe environment
- Led a group of 12-15 campers ages 9-14 with a fun, positive attitude
- Organized drills and scrimmages while providing instruction and support for the campers .
- Provided leadership to campers and acted as a role model in all areas of camp activities
- Worked individually with players requiring additional help/training while demonstrating proper technique

LEADERSHIP

Elon University Athletics

Varsity Soccer Student Athlete

- Commit over 30 hours/week to training, individual workouts, film study, games, recruitment activities and traveling while • maintaining a full course load
- Demonstrate leadership, dedication, and strong work ethic to meet personal / team goals and maintaining a starting position for three years
- Participate in philanthropy events on behalf of the University and Athletic Department
- Lead tours of facilities to prospective student-athletes and their families
- Selected Team MVP: 2018-2019; Attacking Player of the Year: 2019-2020

Fellowship of Christian Athletes

Member/Mentor

- Educate others on the mission, vision, and values of FCA while spreading faith based words of encouragement and fellowship
- Cultivate deeper relationships with teammates and community members through participation in meaningful conversations and service projects.

HONORS

Athletic Director Honor Roll, Elon University Athletic Scholarship, Elon University

SPECIALIZED SKILLS

Microsoft Office Specialist, Excel 2016 CRLA International Tutor Training Program Certification (Seasonal) June 2018 - August 2019 Davidson, NC

October 2017 - Present

August 2017 - Present

Elon, NC

Elon. NC

August 2017 - Present August 2017 - Present

August 2019 - Present

June 2020 - August 2020 Mooresville, NC

May 2023

Elon, NC