

JACKSON MOSLEY

Atlanta, Georgia 30301 ♦ (XXX) XXX-XXXX ♦ jmosley@elon.edu ♦ <https://www.linkedin.com/in/>

EDUCATION

Elon University, Martha and Spencer Love School of Business ♦ Elon, NC May 2023
Bachelor of Science in Business Administration: Finance GPA: 3.3
Minor: Entrepreneurship

Study Abroad: London, UK Winter 2020
Study USA: New York City Spring 2020

Achievements:

- Certified in Microsoft Excel November 2019
- Elon University Black Excellence Award Recipient Spring 2019

PROFESSIONAL EXPERIENCE

Camden Property Trust ♦ Atlanta, GA June 2021 - August 2021
Property Management Summer Intern

- Leased 11 apartments at two different luxury Camden communities in Atlanta, Georgia
- Gained valuable experience in all aspects of property management including management, operations, customer service, sales/leasing, capital/budgeting, marketing, and cutting-edge technology
- Learned how Camden engages with the ownership, management, development, redevelopment, acquisition and construction of multifamily apartment communities

Dini Von Mueffling Communications ♦ New York, NY February 2021 - April 2021
Public Relations Intern (Virtual)

- Managed press lists, researched media/celebrity opportunities, assisted the account team with daily administrative tasks and assisted with events

Elon University ♦ Elon, NC August 2020 - December 2020
Resident Assistant

- Developed an inclusive community among 40 residents, maximizing positive resident interactions
- Mediated and provided conflict resolution in a professional and timely manner
- Collaborated with fellow Resident Assistants to plan programs, perform duties and interact with residents

City of Atlanta Department of Aviation Business Ventures ♦ Atlanta, GA May 2020 - August 2020
Real Estate Division Summer Intern

- Prepared lease agreements, amendments, contracts and legislative documents regarding airport property
- Compiled and surveyed current acquisition plans and strategies for the 500+ acres contained within the Airport owned property portfolio
- Adjusted and maintained real estate data to track and administer procurement and billing information
- Re-evaluated the Dawsonville RFP project and configured the highest and best use for that land

LEADERSHIP EXPERIENCE

Elon University ♦ Elon, NC August 2019 - Present
S.M.A.R.T. Mentor

- Assist first year and transfer students of color transition to Elon by mentoring them to succeed socially, academically, and professionally

Black Student Union ♦ Elon, NC August 2019 - Present
President

- Lead meetings, activities and workshops for over 30 members each week to educate students about Black culture
- Pioneered the launch of the BSU culture show celebrating diversity and inclusion at Elon and in the Burlington community