

## Planning Week At-A-Glance Schedule - 2023

<b>Monday, August 14</b>		
8:15 a.m.-9:00 a.m.	Reception to Meet New Faculty and Staff and to Congratulate Elon Medallion Recipients - <i>Community-wide event</i>	Concourse, Koury Athletic Center
9:00 a.m.-9:45 a.m.	Presentation of Elon Medallions and Named Professorships - <i>Community-wide event</i>	Alumni Gym, Koury Athletic Center
9:45 a.m.-10:30 a.m.	The President's Address - <i>Community-wide event</i>	Alumni Gym, Koury Athletic Center
11:00 a.m.-12:00 p.m.	Strategic Plan Sessions: Meaningful Relationships and Mentoring Beyond the First Year - <i>Community-wide event; Boldly Elon</i>	<i>Various Locations, see website</i>
12:00 p.m.-1:30 p.m.	Community Picnic - <i>Community-wide event</i>	Lakeside Patio (outside Lakeside Dining Hall); Moseley Student Center and McKinnon
1:30 p.m.-4:00 p.m.	<b>Meetings of Schools and College:</b> Dr. Jo Watts Williams School of Education	Belk Pavilion 208
1:30 p.m.-3:00 p.m.	<b>Meetings of Schools and College:</b> Elon College, the College of Arts and Sciences	Lakeside Meeting Rooms 212, 213, and 214
1:30 p.m.-4:00 p.m.	<b>Meetings of Schools and College:</b> School of Communications	Turner Theatre, Schar Hall 101
1:30 p.m.-4:00 p.m.	<b>Meetings of Schools and College:</b> School of Health Sciences	Francis Center 127
1:30 p.m.-4:00 p.m.	<b>Meetings of Schools and College:</b> Love School of Business Assembly	LaRose Digital Theatre, Koury Business Center 101
3:30 p.m.-4:45 p.m.	Preparing for Sessions on "Being an Engaged Student"	Global Commons 301
4:00 p.m.-5:00 p.m.	Academic Council Standing Committee Chairs Meeting	Lindner 206
5:00 p.m.-6:30 p.m.	Reception for New Faculty and Staff - invitation only	The Inn at Elon
<b>Tuesday, August 15</b>		
8:30 a.m.-10:00 a.m.	Core Capstone Planning Meeting	Global Commons 103
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: Dr. Jo Watts Williams School of Education	Mooney 102C
8:30 a.m.-10:00 a.m.	Department Chairs and Interdisciplinary Major Coordinators meet with the Dean: Elon College, the College of Arts and Science	McBride Gathering Space, Numen Lumen Pavilion 108
8:30 a.m.-10:00 a.m.	Department Chairs and Academic Program Directors meet with the Dean: School of Communications	Schar Hall 109
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: Love School of Business	Koury Business Center 300
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: School of Health Sciences	Francis Center 127
8:30 a.m.-10:00 a.m.	Meeting of ENG 1100 Faculty	Alamance 204
8:30 a.m.-10:00 a.m.	Meeting of STS 1100 Faculty	Global Commons 204
9:00 a.m.-10:30 a.m.	Student Employment Essentials	Moseley 215
9:00 a.m.-3:00 p.m.	New Full Time Faculty Orientation- <b>RSVP</b> (see planning week website)	Belk Pavilion 201 and 208
10:15 a.m.-11:45 a.m.	Advancing Equity Requirement Update	LaRose Student Commons 200
10:15 a.m.-12:00 p.m.	Elon 1010 New and Returning Faculty and Peer Educator (PE) Workshop	McKinnon Hall, Moseley Center
12:00 p.m.-1:15 p.m.	Using the Common Reading, <i>I Never Thought of It That Way: How to Have Fearlessly Curious Conversations in Dangerously Divided Times</i> , by Mónica Guzmán	McKinnon Hall, Moseley Center
1:30 p.m.-2:30 p.m.	Artificial Intelligence in Higher Education - <i>Community-wide event; Boldly Elon</i>	Lindner 102
1:30 p.m.-2:30 p.m.	Faculty and Staff Leaders of Short-term Study Abroad and Study USA Courses	Global Commons 103
2:30 p.m.-4:00 p.m.	Planning a Successful Event at Elon University - <i>Community-wide event</i>	Koenigsberger Learning Center 127
2:45 p.m.-3:45 p.m.	Meeting of Academic Leadership (President, Provost/VPAA, Associate Provosts, Assistant Provosts, Deans, Associate Deans, Department Chairs, and Associate Chairs)	LaRose Student Commons 200
3:00 p.m.-4:00 p.m.	Honors Thesis New Mentor Meeting	Lindner 204
4:00 p.m.-5:45 p.m.	New Part Time Faculty Orientation - <b>RSVP</b> (see planning week website)	Virtual
4:00 p.m.-5:30 p.m.	Faculty and Staff Receptions: Asian-Pacific Islander & Asian Studies Faculty and Staff Reception	Carlton Building, first floor Commons 113
4:00 p.m.-5:00 p.m.	Faculty and Staff Receptions: Black Faculty and Staff Reception	Student Center, first floor Moseley Center 105
4:40 p.m.-5:30 p.m.	Faculty and Staff Receptions: Latinx/Hispanic Faculty and Staff Reception	Oak House
5:00 p.m.-6:00 p.m.	Faculty and Staff Reception: LGBTQIA Faculty and Staff Reception	Belk Amphitheater
11:59 p.m.	<b>RSVP Deadline:</b> Faculty Line of March for New Student Convocation on Saturday, August 19, RSVP and academic regalia required (see planning week website).	<i>RSVP to survey by 8/15/23 at 11:59 p.m.</i>

<b>Wednesday, August 16</b>		
8:15 a.m.-9:15 a.m.	<b>Faculty Standing Committee Meetings (Session 1)</b> - Consult Planning Week website for locations	<i>Various Locations</i>
8:15 a.m.-9:15 a.m.	Institutional Review Board Committee	Koury Athletic Center 141
9:00 a.m.-10:30 a.m.	New Faculty (full-time) Q&A Session with Human Resources	Moseley 215
9:30 a.m.-10:30 a.m.	<b>Faculty Standing Committee Meetings (Session 2)</b> - Consult Planning Week website for locations	<i>Various Locations</i>
10:45 a.m.-11:45 a.m.	Regional Centers Progress Update	McBride Gathering Space, Numen Lumen Pavilion 108
10:45 a.m.-11:45 a.m.	Inclusive Excellence Development- Building on and Communicating your Commitment - <i>Community-wide event; Boldly Elon</i>	Lindner 102
10:45 a.m.-11:45 a.m.	Advisory Committee on the First Year Experience	Alamance 204
10:45 a.m.-11:45 a.m.	Teaching in the Honors Program	Lindner 207
10:45 a.m.-11:45 a.m.	Phi Beta Kappa Faculty and Staff Meeting	Belk Pavilion 201
10:45 a.m.-11:45 a.m.	Teacher Education Committee	Mooney 111
12:00 p.m.-1:30 p.m.	Center for Writing Excellence: Strategies for Designing AI-enhanced Writing Assignments	Belk Pavilion 208
12:00 p.m.-5:00 p.m.	Department Chair Workshop	Moseley 215
12:45 p.m.-1:20 p.m.	Living Learning Community Advisors	McKinnon Hall, Moseley Center
1:00 p.m.-2:00 p.m.	Charting the Course: Navigating the Faculty Handbook and Embracing Shared Governance	McBride Gathering Space, Numen Lumen Pavilion 108
1:00 p.m.-2:00 p.m.	Elon College Fellows (ECF) Information Session for College of Arts and Sciences Faculty	Lindner 204
1:30 p.m.-3:00 p.m.	Residential Campus Neighborhood Planning	McKinnon Hall, Moseley Center
1:30 p.m.-3:00 p.m.	Colleague Training: Class schedules and more	Koury Business Center 101
2:00 p.m.-3:00 p.m.	Artificial Intelligence in Higher Education - <i>Community-wide event; Boldly Elon</i>	Lindner 106
3:00 p.m.-4:00 p.m.	Meeting of School- and Division-Based Curriculum Committee Chairs	Belk Library 205
4:00 p.m.-5:30 p.m.	Advising Student Organizations	McKinnon Hall, Moseley Center
4:00 p.m.-5:30 p.m.	Loy Farm Open House - <i>Community-wide event; Boldly Elon</i>	Loy Farm (2635 W Front Street Burlington, NC 27215)

<b>Thursday, August 17</b>		
8:30 a.m.-9:30 a.m.	Data Nexus: Launching the QEP	Sankey 106
8:30 a.m.-9:30 a.m.	Institutional Review Board Basics and Q&A	Lindner 208
9:45 a.m.-10:15 a.m.	FR&D Session on Funding Opportunities	Lindner 204
10:15 a.m.-10:45 a.m.	College Coffee - Employee Resource Groups - <i>Community-wide event</i>	Phi Beta Kappa Commons ( <i>rain location: Koury Concourse</i> )
10:45 a.m.-11:30 a.m.	Undergraduate Research Interest Group	Lindner 102
11:30 a.m.-12:15 p.m.	Introduction to Seeking External Grants that Support Elon's Mission	Lindner 106
11:30 a.m.-12:15 p.m.	Artificial Intelligence in Higher Education - <i>Community-wide event; Boldly Elon</i>	Lindner 102
1:00 p.m.-5:00 p.m. unless otherwise noted	<b>Department Meetings - all Academic Departments</b> (see planning week website for locations.)	<i>Various locations</i>

<b>Friday, August 18</b>		
1:00 p.m.-3:00 p.m.	First meeting of Academic Council members of 2023-2024	Johnston Hall 100

<b>Saturday, August 19</b>		
8:30 a.m.	Faculty Line-Up for New Student Convocation - <b>RSVP</b> and academic regalia required	Sidewalk near Virginia Hall and Carlton ( <i>Rain location: Gill Room, Schar Center</i> )
9:00 a.m.-10:10 a.m.	New Student Convocation - <i>volunteers needed</i>	Under the Oaks ( <i>Rain location: Schar Center</i> )
10:30 a.m.-11:15 a.m.	Families Meet Advisors Sessions (Elon 1010 and transfers)	<i>Various locations</i>
11:30 a.m.-12:30 p.m.	New Student Advising Sessions (Elon 1010 and transfers)	<i>Various locations</i>
12:30 p.m.-2:00 p.m.	Family Sendoff Picnic	West Moseley Lawn, Martin Alumni Center, West Lawn of the Koury Center ( <i>Rain plan: pick up lunch in any of the three Dining Halls, find seating in Lakeside, Moseley, McKinnon, or Alumni Gym</i> )

<b>Monday, August 21</b>		
10:30 a.m.-11:30 a.m. and 11:40 a.m.-12:40 p.m.	New Student Sessions on "Being an Engaged Student"	<i>Various locations</i>
2:00 p.m.-5:00 p.m.	Advisors Available for New Student Advising Appointments	Faculty/Staff Offices
2:30 p.m.-3:30 p.m.	American Association of University Professors (AAUP) Interest Meeting	Lindner 206

*Revised 8/2/23*