

2024 PLANNING WEEK | AT-A-GLANCE SCHEDULE

MONDAY, AUGUST 19		
8:15 a.m.-9:00 a.m.	Reception to Meet New Faculty and Staff and to Congratulate Elon Medallion Recipients - <i>Community-wide event</i>	Concourse, Koury Athletic Center
9:00 a.m.-9:45 a.m.	Presentation of Elon Medallions and Named Professorships - <i>Community-wide event</i>	Alumni Gym, Koury Athletic Center
9:45 a.m.-10:30 a.m.	The President's Address - <i>Community-wide event</i>	Alumni Gym, Koury Athletic Center
11:00 a.m.-12:00 p.m.	Opening Day Breakout Sessions - <i>Community-wide event</i>	<i>Various Locations, see website</i>
12:00 p.m.-1:30 p.m.	Community Picnic - <i>Community-wide event</i>	Lakeside Patio (outside Lakeside Dining Hall); Moseley Student Center and McKinnon
1:30 p.m.-3:30 p.m.	Meetings of Schools and College: Elon College, the College of Arts and Sciences	Lakeside Meeting Rooms 212, 213, and 214
1:30 p.m.-4:00 p.m.	Meetings of Schools and College: Dr. Jo Watts Williams School of Education	Lindner 208
1:30 p.m.-4:00 p.m.	Meetings of Schools and College: School of Communications	Jane and Brian Williams Studio (McEwen 117)
1:30 p.m.-4:00 p.m.	Meetings of Schools and College: School of Health Sciences	Francis Center 178
1:30 p.m.-4:00 p.m.	Meetings of Schools and College: Love School of Business Assembly	Koury Business Center 101
3:30 p.m.-5:00 p.m.	Meet the New Dean: Elon College, the College of Arts and Sciences	Medallion Plaza
4:00 p.m.-5:00 p.m.	Preparing for Sessions on "Being an Engaged Student"	Global Commons 301
4:00 p.m.-5:00 p.m.	Academic Council Standing Committee Chairs Meeting	Lindner 206
4:30 p.m.-5:30 p.m.	Carpool Connections - <i>Community-wide event</i>	Oak House
5:00 p.m.-6:30 p.m.	Reception for New Faculty and Staff - invitation only	The Inn at Elon

TUESDAY, AUGUST 20		
8:30 a.m.-10:00 a.m.	Core Capstone Planning Meeting	Global Commons 103
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: Dr. Jo Watts Williams School of Education	Mooney 102C
8:30 a.m.-10:00 a.m.	Department Chairs and Interdisciplinary Major Coordinators meet with the Dean: Elon College, the College of Arts and Science	Lindner 102
8:30 a.m.-10:00 a.m.	Department Chairs and Academic Program Directors meet with the Dean: School of Communications	Schar Hall 212
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: Love School of Business	Koury Business Center 300
8:30 a.m.-10:00 a.m.	Department Chairs meet with the Dean: School of Health Sciences	Francis Center 170
8:30 a.m.-10:00 a.m.	Meeting of ENG 1100 Faculty	Alamance 204
8:30 a.m.-10:00 a.m.	Meeting of STS 1100 Faculty	Duke 203
9:00 a.m.-10:30 a.m.	Student Employment Essentials	Moseley 215
9:00 a.m.-11:00 a.m.	TLT Training: Meet the Microsoft Suite of Tools	Belk Library 115A
9:00 a.m.-3:00 p.m.	New Full Time Faculty Orientation- RSVP (see planning week website)	Belk Pavilion 201 and 208
10:15 a.m.-11:45 a.m.	Elon's Academic Inclusive Excellence Snapshot	LaRose Student Commons 200
10:15 a.m.-12:00 p.m.	Elon 1010 New and Returning Faculty and Peer Educator (PE) Workshop	McKinnon Hall, Moseley Center
12:00 p.m.-1:15 p.m.	Using the Common Reading, <i>The Intersectional Environmentalist</i> by Leah Thomas	McKinnon Hall, Moseley Center
1:30 p.m.-2:30 p.m.	Artificial Intelligence in Higher Education - <i>Community-wide event; Boldly Elon</i>	Lindner 102
1:30 p.m.-3:00 p.m.	Faculty and Staff Leaders of Short-term Study Abroad and Study USA Courses	Global Commons 103
2:00 p.m.-3:00 p.m.	Facilitating Conversations about Election 2024 in Class	Oaks 212
2:30 p.m.-4:00 p.m.	Planning a Successful Event at Elon University - <i>Community-wide event</i>	Moseley 215
2:45 p.m.-3:45 p.m.	Meeting of Academic Leadership (President, Provost/VPAA, Associate Provosts, Assistant Provosts, Deans, Associate Deans, Department Chairs, and Associate Chairs)	LaRose Student Commons 200
3:00 p.m.-4:00 p.m.	Honors Thesis New Mentor Meeting	Lindner 204
3:30 p.m.-5:30 p.m.	School of Health Sciences Open House - <i>Community-wide event</i>	Gerald L. Francis Center (726 East Haggard Avenue, Elon NC)
4:00 p.m.-5:00 p.m.	Faculty and Staff Receptions: Black Faculty and Staff Reception	Student Center, first floor Moseley Center 105
4:00 p.m.-5:30 p.m.	Faculty and Staff Receptions: Asian-Pacific Islander & Asian Studies Faculty and Staff Reception	Carlton Building, first floor Commons 113
4:40 p.m.-5:30 p.m.	Faculty and Staff Receptions: Latinx/Hispanic Faculty and Staff Reception	Oak House
5:00 p.m.-6:00 p.m.	Faculty and Staff Reception: LGBTQIA Faculty and Staff Reception	Belk Amphitheater (in front of Lindner)
11:59 p.m.	RSVP Deadline: Faculty Line of March for New Student Convocation on Saturday, August 24, RSVP and academic regalia required (see planning week website).	<i>RSVP to survey by 8/20/24 at 11:59 p.m.</i>

WEDNESDAY, AUGUST 21

8:15 a.m.-9:15 a.m.	Faculty Standing Committee Meetings (Session 1) - Consult Planning Week website for locations	<i>Various Locations</i>
9:00 a.m.-10:30 a.m.	New Faculty (full-time) Q&A Session with Human Resources	Moseley 215
9:30 a.m.-10:30 a.m.	Faculty Standing Committee Meetings (Session 2) - Consult Planning Week website for locations	<i>Various Locations</i>
10:45 a.m.-11:45 a.m.	Engaging with National Campus Programs - <i>Community-wide event</i>	McBride Gathering Space, Numen Lumen Pavilion 108
10:45 a.m.-11:45 a.m.	Teaching in the Honors Program	Lindner 204
10:45 a.m.-11:45 a.m.	Inclusive Excellence Development - Building on and Communicating your Commitment - <i>Community-wide event; Boldly Elon</i>	Lindner 102
10:45 a.m.-11:45 a.m.	Phi Beta Kappa Faculty and Staff Meeting	Belk Pavilion 201
10:45 a.m.-11:45 a.m.	Teacher Education Committee	Mooney 111
12:00 p.m.-1:00 p.m.	New Lumen Mentor Lunch	Lindner 210
12:00 p.m.-1:30 p.m.	Center for Writing Excellence: Strategies for Designing AI-Enhanced Writing Assignments & Acceptable AI-Use Policies	Belk Pavilion 208
12:00 p.m.-5:00 p.m.	Department Chair Workshop	Moseley 215
12:30 p.m.-1:30 p.m.	Living and Learning Community Advisors	McKinnon Hall, Moseley Center
1:00 p.m.-2:00 p.m.	Charting the Course: Navigating the Faculty Handbook and Embracing Shared Governance	McBride Gathering Space, Numen Lumen Pavilion 108
1:00 p.m.-2:00 p.m.	Elon College Fellows (ECF) Information Session for College of Arts and Sciences Faculty	Lindner 204
1:00 p.m.-2:00 p.m.	Lumen Prize Advisory Committee Meeting	Lindner 210
1:30 p.m.-3:00 p.m.	Campus Safety Discussion - <i>Community-wide event</i>	Koury Business Center 101
1:30 p.m.-3:00 p.m.	Residential Campus Neighborhood Planning	McKinnon Hall, Moseley Center
1:30 p.m.-3:30 p.m.	TLT Training: Moodle Gradebook and Attendance Setup	Belk Library 115A
2:00 p.m.-3:00 p.m.	Elon's Imaging the Digital Future Center (ITDF): How it can work with you and for you	Sankey 308
2:00 p.m.-3:00 p.m.	Vivvi Childcare and Early Learning Information Session - <i>Community-wide event</i>	Oaks 212
3:00 p.m.-4:00 p.m.	Meeting of School and Division-Based Curriculum Committee Chairs	Belk Library 205
4:00 p.m.-5:30 p.m.	Advising Student Organizations	McKinnon Hall, Moseley Center
4:00 p.m.-5:30 p.m.	EcoVillage at Loy Farm LLC Tours - <i>Community-wide event Shuttle pick up option – see site for details</i>	Loy Farm (2635 W Front Street, Burlington, NC 27215)
4:30 p.m.-5:30 p.m.	Loy Farm Open House - <i>Community-wide event Shuttle pick up option – see site for details</i>	Loy Farm (2635 W Front Street, Burlington, NC 27215)
4:00 p.m.-5:45 p.m.	New Part Time Faculty Orientation - RSVP (see planning week website)	Belk 208 & Virtual

THURSDAY, AUGUST 22

8:30 a.m.-9:30 a.m.	Institutional Review Board Basics and Q&A	Lindner 208
8:30 a.m.-9:30 a.m.	Supporting Students with Accommodations: Creating a Culture of Compliance, Accountability, and Education at Elon	Sankey 106
9:45 a.m.-10:15 a.m.	FR&D Session on Funding Opportunities	Lindner 204
10:15 a.m.-10:45 a.m.	College Coffee - Employee Resource Groups - <i>Community-wide event</i>	Phi Beta Kappa Commons (<i>rain location: Koury Concourse</i>)
10:45 a.m.-11:45 a.m.	Student Success Dashboard Pilot	Sankey 308
10:45 a.m.-11:45 a.m.	Title IX Updates	Turner Theatre 101
10:45 a.m.-11:30 a.m.	Undergraduate Research Interest Meeting	Lindner 102
11:30 a.m.-12:15 p.m.	Artificial Intelligence in Higher Education - <i>Community-wide event; Boldly Elon</i>	Lindner 102
11:30 a.m.-12:15 p.m.	Introduction to Seeking External Grants that Support Elon's Mission	Lindner 106
11:30 a.m. EST / 8:30 a.m. PST	Remote ERG Virtual College Coffee	See schedule on Planning Week website to access Zoom link
1:00 p.m.-5:00 p.m. unless otherwise noted	Department Meetings - all Academic Departments (see planning week website for locations.)	<i>Various locations</i>
2:30 p.m.-4:30 p.m.	TLT Training: Poll Everywhere – Get Started	Belk 115A

FRIDAY, AUGUST 23

1:00 p.m.-3:00 p.m.	First meeting of Academic Council members of 2024-2025	Johnston Hall 100
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SATURDAY, AUGUST 24

8:30 a.m.	Faculty Line-Up for New Student Convocation - RSVP and academic regalia required	Sidewalk near Virginia Hall and Carlton (<i>Rain location: Gill Room, Schar Center</i>)
9:00 a.m.-10:10 a.m.	New Student Convocation - <i>volunteers needed</i>	Under the Oaks (Rain location: Schar Center)
10:30 a.m.-11:15 a.m.	Families Meet Advisors Sessions (Elon 1010 and transfers)	<i>Various locations</i>
11:30 a.m.-12:30 p.m.	New Student Advising Sessions (Elon 1010 and transfers)	<i>Various locations</i>
12:30 p.m.-2:00 p.m.	Family Sendoff Picnic	West Moseley Lawn, Martin Alumni Center, West Lawn of the Koury Center (Rain plan: pick up lunch in any of the three Dining Halls, find seating in Lakeside, Moseley, McKinnon, or Alumni Gym)

MONDAY, AUGUST 26

10:30 a.m.-11:30 a.m. and 11:40 a.m.-12:40 p.m.	New Student Sessions on "Being an Engaged Student"	<i>Various locations</i>
2:00 p.m.-5:00 p.m.	Advisors Available for New Student Advising Appointments (Optional)	Faculty/Staff Offices
2:30 p.m.-3:30 p.m.	American Association of University Professors (AAUP) Interest Meeting	Lindner 206

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