

# Khanh Nguyen

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## EDUCATION

**Elon University**, Elon, NC

May 2024

*Bachelor of Arts: International & Global Studies and Political Science*

GPA: 3.84

- Sigma Iota Rho: International Studies Honor Society
- Phi Kappa Phi: Collegiate Honor Society
- President's List (4 semesters); Dean's List (2 semesters)
- Study Abroad: Madrid, Spain

Feb 2023-May 2023

## INTERNATIONAL RESEARCH & EXPERIENCE

**Potomac Institute for Policy Studies**, Washington, DC (Remote)

June 2022-Aug 2022

*Summer Research Intern*

- Compiled an extensive, detailed index to be published in Prof. Yonah Alexander's book, *Terrorism and the Media*
- Created multiple chronologies and outlines for counterterrorism efforts and strategies within Germany, Russia, and France for an updated forthcoming book
- Researched topics including international terrorism news, terrorism and public transportation, as well as terrorism and the media

**Humboldt University**, Berlin, Germany

June 2021-Aug 2021

*Office Assistant*

- Collaborated to arrange International Summer University for 180 students from 40 different countries
- Evaluated scholarship applications and helped allocate funding
- Enhanced German language skills through speech with coworkers, document translations and creations for summer university students
- Presented experience at the Elon Study Abroad Forum – Fall 2021

**Elon University Global Education Center**, Elon, NC (Remote)

Jan 2021-May 2021

*Student Worker*

- Provided general office support to all faculty and staff as well as limited advisory services to students
- Created databases in Microsoft Access and Excel spreadsheets to manage all students going abroad, scholarship applications, visa applications and other relevant data
- Developed promotional materials for Elon's International Week using Microsoft Publisher

## LEADERSHIP EXPERIENCE

**Student Mentors Advising Rising Talent (S.M.A.R.T.)**, Elon University

Aug 2022-Present

*Mentor*

- Provide first-year students of diverse and multicultural backgrounds a continuing orientation
- Empower students to develop healthy relationships with faculty and staff
- Encourage students to identify positively with Elon University
- Support mentees' academics success, social integration and retention at Elon

**International Studies Society**, Elon University

Aug 2021-Present

*President (2 terms)*

- Provide an arena for academic discussion of critical international issues
- Facilitate organization meetings to encourage participation and discussion
- Engage students and faculty in both on and off campus events

## SKILLS

**Languages:** German (fluent); Spanish (conversational)

**Software:** SPSS; SAS; iLife; Microsoft Office