

Nadia Webb

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EDUCATION

Elon University, Elon, NC

May 2024

Bachelor of Arts: Sociology

GPA: 3.68

Minors: Psychology and Middle East Studies

Honors: Alpha Kappa Delta - Sociology Honor Society, President's List, Dean's List

RELEVANT EXPERIENCE

Elon University Department of Sociology, Elon, NC

May 2022-Present

Teaching Assistant

- Plan and implement study sessions for class of 30 students
- Utilize a variety of media to explain and teach various sociological themes and topics
- Assist the professor in the grading and evaluation of exams and course assignments

Tragedy Assistance Program for Survivors (TAPS), Washington, DC

June 2021-August 2021

Community Resource Coordination Intern

- Assisted with the research for and composition of grief support group information for individuals who have lost family members in the military
- Organized and maintained database of survivors and lists of grief support groups in U.S.
- Served as liaison between the organization and grief support group coordinators

LEADERSHIP & INVOLVEMENT

Alpha Kappa Delta, Elon University

September 2022-Present

President

- Oversaw and planned bi-weekly board meetings
- Delegated tasks to 5 executive board members
- Coordinated academic and social programs to further knowledge of sociology discipline

Elon University Poll, Elon, NC

April 2021-October 2021

- Communicated with survey respondents throughout North Carolina about political issues
- Recorded responses and compiled information in database for analysis

WORK & MANAGEMENT EXPERIENCE

Olive Garden, Burlington, NC

September 2021-Present

Certified Trainer, Server

- Train new employees, facilitate teamwork, assist managers in daily operational tasks
- Demonstrate excellent knowledge and sales capability with strengths in suggesting, informing, and endorsing products
- Mastered ability to multitask and manage high pressure situations

SKILLS & LANGUAGES

Languages: Arabic (Fluent, Native Speaker), English (Fluent – Oral & Written)

Skills: Microsoft Suite (Excel, PowerPoint, Word), SPSS, POS System Proficiency (Toast)