HST/GEO Alumni Grants for Teaching, Research, and Study Abroad  
Academic Year 2024-25

*History and Rationale*

The Department of History and Geography is a community of faculty and student learners committed to the pursuit of knowledge in and out of the classroom. Alumni and friends of the department have contributed generously to support them in this endeavor. In honor of our alumni, and with sincere gratitude for their partnership in our work, we inaugurated in fall 2013 Alumni Grants for Teaching, Research, and Study Abroad.

*Eligibility*

Full-time students are eligible for receipt of grants. Students must be declared majors or minors in History, Art History, Geography, Museum Studies and Public History (MSP) or GIS.

Full-time faculty members (as well as adjuncts who have offered courses in at least two consecutive years) are also eligible for awards but should not consider them alternatives to FR&D grants. Moreover, priority will go to faculty proposals which include one or more students as active learners.

Students and faculty may apply for awards to support teaching, research, study abroad, or other intellectual initiatives consistent with the mission of the Department of History and Geography (including, for example, class field trips, visits to archives, equipment purchases, conference travel, visits to prospective graduate schools, sponsorship of speakers, local history projects, etc.).

*Amount of Awards*

Grants may not exceed $1,000 without the approval of the full department.

*Criteria for Granting Awards*

The selection committee will give priority to applicants:

* Whose projects are best integrated into their overall course of study and educational goals;
* Whose proposed work promises to enrich the intellectual community at Elon and within the department most profoundly;
* And who have not received a grant over the previous year.

The committee may also consider past academic achievement as a criterion. Receipt of other sources of funding does not necessarily disqualify students or faculty from an award. ***Demonstrated financial need is a requirement for grants for study abroad; students applying for support for study abroad should therefore make sure they have a current FAFSA on file with the Office of Financial Planning.***

*Application Timeline and Process*

The committee considers applications on a rolling basis; *please feel free to submit an application at any time*. For the 2024-25 academic year, please submit applications electronically to Dr. Rod Clare ([rclare@elon.edu](mailto:rclare@elon.edu)). The committee may require up to 5-10 business days to make a decision. Each application should contain:

* Name, campus box, email address, course of study, and—if a student—anticipated graduation date;
* A description (< 250 words) of the project for which you propose to use the grant;
* A proposed budget for the project, including a schedule of expenditures and a list of other funding sources (normally, payment will be made upon submission of receipts. Please indicate in the budget if you would require advance payment);
* A statement (< 250 words) of the proposed benefit of the project;
* A current transcript if applicable (unofficial versions are acceptable).

Upon completion of the project and receipt of funds, grant recipients will submit a brief report (< 250 words) of what they accomplished with the funds.