

Degree Recital

Check List

Student's Name:

Instrument:

Applied Teacher:

Current Enrolled Level
(circle one): 300 400

Number of Semesters at
This Level:

*Enrolled in MUS 030
(Mus Ed majors only):

Degree (circle one):

Performance Music Ed.

Half Recital (20 min.) or

Full Recital (40 min.):

Joint Recital or Solo

Recital:

If Joint Recital,

With Whom:

Accompanist:

With Applied Teacher

Before Recital Hearing

(See notes for deadlines and details):

Step 1: Schedule Recital Date and Dress Rehearsal Date on SPACES.

Step 2: Select Appropriate Repertoire.

Step 3: Write Program Notes and Submit to Applied Teacher. Draft 1 (date) Draft 2 (date) Final Draft (date)

Step 4: Prepare to Answer Questions about Repertoire and/or Composers.

Step 5: Prepare Recital Printed Program and Recital Poster in Printer-Ready Format. Submit to Applied Teacher.

Step 6: Schedule Recital Hearing Date, Time and Location. Confirm Faculty Attending Recital Hearing.

Applied Teacher Approval of Steps 1-6 Above (signature/date): _____

Notes:

Step 1: Fall recitals must be scheduled by the last day of September. Spring recitals must be scheduled by the last day of February.

Step 5:

A) Programs should be in .doc or .docx format via the "Landscape—2 Column" Microsoft Word program. (Sample programs appear in the Music Student Handbook.)

B) For Performance majors, the statement "This recital is in partial fulfillment of requirements for the Bachelor of Arts in Music Performance" must appear on program. Music Education majors must also provide the name of their applied teacher on program.

C) Voice majors must provide translations on program.

D) No personal statements are to appear on program.

Step 6: Recital hearing must be at least four weeks in advance of recital.

*Music Education majors must also follow requirements of MUS 030.

At Recital Hearing:

Step 1): Bring one copy of this form and six copies of the approved recital program and poster to hearing.

Step 2): Be prepared to perform any part of the program and to answer questions pertaining to composer and composition.

Recital hearing, program, and poster (circle one): Approved Not Approved

Applied Teacher Signature: _____

Coordinator of Mus Ed Signature (if Mus Ed student): _____

Department Chair Signature: _____

Notes:

Should a student fail the recital hearing, a second hearing must be scheduled no earlier than four weeks following the original hearing date. The recital must be rescheduled at least four weeks following the second hearing. Students should work closely with the applied teacher to avoid failure and the confusion of rescheduling.

Following Successful Hearing:

Action Items:	Person Responsible:	Deadline:
E-mail approved program to Fine Arts Program Assistant, applied teacher, and department chair.	Student	3 weeks before recital
Arrange to have recital recorded (if desired)	Student Cost: Student	3 weeks before recital