

# Hakeem Coalmarch

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## EDUCATION

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**Elon University** | Elon, North Carolina  
Bachelor of Science in Business Administration, Management  
*Minor:* Information Science

May 2021  
GPA: 3.82/4.0

## RELATED EXPERIENCE

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**PNC Financial Services** | Greensboro, North Carolina

*Cyber Security Intern*

June 2020 – August 2020

- Streamlined the process of onboarding new hires by developing a comprehensive guidebook for management
- Collaborated with a team of six interns to analyze PNC's existing mobile applications and make recommendations for improvement to senior management
- Worked with administration to remediate an internal audit finding, reducing risk surrounding PNC's change management process

*Technical Project Management Intern*

June 2019 – August 2019

- Monitored the team's electronic mailbox to field technical questions related to PNC's development process
- Built a dashboard allowing management to compare performance between employees and contractors
- Developed an interactive document outlining the procedures for activating and approving a project

## LEADERSHIP ACTIVITIES & MEMBERSHIPS

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**Elon University** | Elon, North Carolina

August 2020 – Present

*Orientation Leader*

- Portray Elon University, its policies, services, and campus life in a professional manner to new students and parents
- Facilitate interactive small group orientation sessions for first years, transfer students, and families
- Develop expertise in multiple areas of academics to assist the advising and registration of students

**Student-Athlete Advisory Council (SAAC)** | Elon, North Carolina

August 2019 – Present

*Executive Board Member*

- Selected to serve as the voice of baseball team, tasked with communicating all athletic and academic concerns
- Provide input on the rules, regulations, and policies impacting the overall student-athlete experience on Elon's Campus

**Elon University Athletics,** | Elon, North Carolina

August 2017 – Present

*Varsity Baseball Student-Athlete*

- Serve as a role model and peer mentor to team members through the leadership role as team captain
- Devote approximately 20 hours a week to practice, individual workouts, recruitment activities and traveling while balancing a full semester course load
- Demonstrate leadership, dedication, and strong work ethic by maintaining top pitching position for three years

## HONORS AND AWARDS

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**A.L. Hook Scholar Athletes Award** | Elon, North Carolina

May 2020

**Academic All – Star** | Elon, North Carolina

March 2020

## TECHNICAL AND LANGUAGE SKILLS

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- Microsoft Excel (V-Lookup, Index Match-Match, Pivot Tables, Optimization Modeling, Data Visualization)
- Microsoft Visual Web Developer (C#, SQL Server)