



FOUR YEAR CAREER PLANNING GUIDE

The following is intended as a general guide for Elon students that is not individualized for each student. Please see career advisors and academic advisors with questions.

Every year

Attend programs sponsored by The Student Professional Development Center

First Year

- Join the Student Professional Development Center's College 2 Career Program (call or check our website for details)
- Identify personal interests, skills, values and career options by taking an assessment (call our office for details)
- Explore majors and related career paths with a career advisor (<http://whatcanidowiththismajor.com/major/majors/>)
- Meet regularly with your academic advisor to discuss academic and career goals
- Concentrate on your studies and earn good grades
- Get involved with campus clubs or organizations that interest you
- Begin writing your resume
- Attend career exploration series
- Think about how you are going to complete the Experiential Learning Requirements
- Plan early for career-related summer work

Sophomore Year

- Identify interesting occupations and conduct informational interviews
- Declare a major and consider what you want to do with it
- Search and apply for internships and/or on-campus jobs on the Elon Job Network (many students do internships the summer after their sophomore or junior year)
- Apply for meaningful summer experiences, including: volunteering, internships and co-ops
- Take on leadership roles within your favorite clubs or organizations
- Talk to your professors and build relationships
- Meet with your career advisor to begin developing a career plan
- Explore study abroad opportunities and plan for an international experience
- Create a LinkedIn
- Network with professionals for future opportunities



Junior Year

- Discuss career plans with a career advisor
- Enroll in a Transitions Strategies course (a course that prepares you for life after Elon and covers topics like budgeting, insurance and real estate)
- Refine your resume to include all of your college experiences (high school experiences should be taken off your resume)
- Complete an internship
- Complete a mock interview with an advisor, employer-in-residence, or Big Interview
- Continue developing skills and experiences through leadership positions at Elon
- Study Abroad/Study USA
- Consult with your academic advisor to confirm that you will meet all degree requirements
- Continue exploring opportunities
- If relevant, begin preparing for graduate school admission tests (attend the Graduate School Fair)
- Declare Major
- Network with professionals

Senior year

- Attend Senior Class Meeting early in Fall semester
- Work with your career advisor to polish your resume and other job search and/or graduate school documents
- Set up mock interviews with the Student Professional Development Center
- Visit the Registrar to complete an official degree audit
- Attend career fairs, on-campus interviewing, and employer information sessions to find employment
- Search for and apply to jobs on the Elon Job Network
- Complete your Experiential Learning Requirements
- If relevant, research graduate and professional schools and take the appropriate admission tests
- Network with professionals