NCUR TRAVEL GRANT INFORMATION

UR
Undergraduate
Research Program

WHAT IS NCUR?
NCUR is an annual undergraduate research conference. It is held each spring and organized by the Council on Undergraduate Research in cooperation with a host campus when it is in-person. Open to undergraduate students in all disciplines and all institutions of higher education, NCUR routinely boasts more than 4,000 presentations delivered by students from over 400 different colleges and universities. This exciting opportunity to disseminate results at a national venue and network with so many other student researchers from across the nation is truly unique.

NCUR LOCATION AND WEBSITE
In 2023, NCUR will be held April 13-15 at the University of Wisconsin - Eau Claire.   The official conference website is: https://www.cur.org/what/events/students/ncur/ncur_2023/
It contains important information that may be of interest to students and mentors.

POLICIES AND EXPECTATIONS
Elon commits substantial funds to support student travel to NCUR. In order to offer funding for NCUR travel to as many students as possible, the Undergraduate Research Program (URP) has established the following policies and expectations for students who apply for NCUR Travel Grants.

1. The NCUR Travel Grant **application is done online** at the following site:
    https://forms.gle/e3SCVFh4GjqcYuou6

2. Applications for URP funds are due **before** the deadline to submit abstracts to NCUR!

    Here is the sequence of activities to follow:

    a. Submit a travel grant application by October 21, 2022 to Elon URP, including your abstract.

    b. Get feedback on the abstract from Elon URP and approval for travel funding (by November 11, 2022).

    c. Submit your final abstract to NCUR by November 30, 2022.

    d. Register for the conference as a group, in a meeting hosted by Elon URP in January 2023. **Please do not register by yourself!**

3. Students will need the following information to submit an application: University ID number, mentor(s) email, title, short title (30 character max), and abstract. The abstract must follow NCUR's formatting guidelines (see the Travel Grant application for more information). Students will also need to confirm they have familiarized themselves with the policies, expectations and deadlines outlined in this document.

4. NCUR Travel Grants typically cover all of the following expenses: airfare, hotel, registration (which includes breakfast and lunch during the conference), and group ground transportation between Elon, airports, hotels, and the NCUR host campus. All other expenses are the responsibility of the student.

5. URP requires a $100 deposit . The deposit will be refunded if (a) the student's proposal is not accepted by the NCUR reviewing committees, or (2) s/he withdraws from presenting prior to January 30. Students will not be prevented from attending NCUR if they are unable to contribute $100. URP will award a small number of need-based mini-grants to cover the deposit for those who require it.

6. Elon URP leadership will travel with students to NCUR as a group. Individual travel grants to NCUR will not be awarded.

7. Students should plan to leave Elon's campus early in the morning on Wednesday, April 12. We will likely arrive home to Elon's campus late in the evening on Saturday, April 15. Students must verify that they have no known conflicts with the NCUR travel dates.

8. Only one student per presentation will be supported.

9. URP may not be able to fund travel to more than one conference for a given student. Therefore, students should consult with their mentors to determine which venue is the most appropriate dissemination outlet. Students are expected to attend the NCUR Registration Meeting, in late January 2023 (see the timeline below). At this meeting, we will register for the conference together and go over basic travel / conference logistics.

10. Because current travel costs are high, please note that Elon URP may not be able to support all applicants to attend NCUR in 2023.

TIMELINE AND DEADLINES

1. **Before 5pm on October 21, 2022**

    a. Complete Elon NCUR Travel Grant application and submit it online, including the abstract.

2. **Before 5pm on November 11, 2022**

    a. Students and mentors are notified of funding approval.

3. **By November 30, 2022**

    a. After receiving approval from URP, students and mentors submit abstracts to NCUR at the NCUR website. Information about this process will be sent by URP by November 11, 2022.

4. **On January 30th, 2023**

    a. Students will meet with Dr. Hamel and register for the conference as a group.

WHEN SUBMITTING YOUR ABSTRACT

After you enter your own information, the NCUR website may ask you to enter information for the Undergraduate Research Office Coordinator. Please fill this out as indicated below:

Coordinator First Name: Jennifer
Coordinator Last Name: Hamel
Coordinator Institution State / Country: North Carolina
Coordinator Institution: Elon University
Coordinator Email: jhamel2@elon.edu
Coordinator Title: Associate Director, Undergraduate Research Program
Coordinator Street Address: 100 Campus Drive, Elon, NC 27244
Coordinator Phone: 336-278-5577

FURTHER INFORMATION

Students and mentors can direct all questions to Dr. Jen Hamel at jhamel2@elon.edu