



College Access Handbook

May 2022

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Dear Elon Academy Scholar and Family Members:

This summer is the beginning of a journey that is going to change your life. As a member of the Elon Academy you will have a summer filled with opportunities to:

- Engage in academic courses on Elon's campus where you will be challenged to stretch your mind and develop your intellect.
- Participate in year-round academic programs and mentoring that will help you succeed in high school and college.
- Develop your leadership skills so that you are empowered to take on leadership positions at your high school and beyond.
- Access financial aid, scholarship, and college planning information that will ensure that you have the support necessary to pursue college and the career of your choice.
- Dance, explore the arts, and enjoy athletic activities.
- Enjoy field trips and visits to other college campuses.
- Make new, lifelong friends.
- Have the time of your life!

The most exciting and memorable journeys take detours, shortcuts, and side trips as opportunities arise. So, be flexible, take advantage of every challenge and opportunity, and, most importantly, enjoy the trip. We guarantee that every minute will be worthwhile. We have a wonderful faculty and staff as well as fantastic mentors. We all look forward to getting to know each and every one of you and your families. We are very excited about this summer! Welcome to the Elon Academy!

Mr. John Pickett
Dr. Kim Pyne
Mrs. Katie Wicke LaPlante

Mrs. Denise Teeters
Ms. Candace Jones
Ms. Martha Lopez Lavier

Elon Academy Scholars Speak Out

We asked Elon Academy scholars to share their favorite part of the program or their most valuable experience. Their words highlight the aspects of the Elon Academy: connectedness, learning, and leadership.

"My favorite part about the Elon Academy was the amazing individuals that I had the privilege to meet. I feel as though most of the staff, mentors, and scholars touched me in some way."

"I love how motivated I have become. I don't know where I would be without the Elon Academy."

"The Elon Academy has changed my perspective of college. It has made me realize that it will be challenging, but with the right mindset I can persevere. It has made me realize that I should set my goals high because I achieve more."

"It's like we're all one big family."



How does the Elon Academy Program change "students" into "scholars"? Once again, Elon Academy scholars provided their insight and reflections.

"I have a better vocabulary, my morals are better rooted, and I have learned not to judge but to respect."

"I feel like I'm more confident in the way that I interact with people. I'm also more interactive in my classes."

"I have learned to get along better with others. I have started to go the extra mile in school and also explore my mind."

"I am more confident about myself, and I am not afraid to try new things."

"The Elon Academy has opened my eyes and mind to all of the opportunities available for me after high school. It made me realize that a college education is very much in reach, in fact, it is closer than I ever thought it would be."



The Elon Academy Program Overview

The Elon Academy is an intensive, multiphase college access and success program based on academic accomplishment, leadership development, “college knowledge”, and family involvement. This innovative program serves academically promising Alamance County high school students who have limited financial resources and/or no family history of college — known barriers to considering a college education. Once a student is accepted into the program in ninth grade, they remain an Elon Academy Scholar until they graduate from college — a seven-year commitment.

Phase I: The College Access Program provides enriching experiences for high school students. Scholars uncover their passions, build academic skills, find meaning in their lives and imagine new futures for themselves and their families. Each spring a cohort of ninth graders is selected based on an application and interview process. The year-round program combines three intensive three-week residential summer experiences at Elon prior to the 10th, 11th and 12th grades with monthly Saturday Academy during the academic year.

The residential component of the program mirrors college life; providing exposure to academic classes, co-curricular experiences, college planning, and college visits. In addition, families and scholars meet for an advising session with a college planning staff each year. University faculty teach classes while college students serve as teaching assistants and mentors.

The Saturday Academy includes SAT preparation, essay writing, college selection guidance, college grant and scholarship information. Since family involvement is crucial, parallel programs are offered for family members four times per year. Scholars are mentored between Saturday programs by specially trained college students who answer questions and offer college selection guidance and encouragement. The Elon Academy also provides academic coaches on an as-needed basis to support scholars in taking a rigorous high school curriculum. Counseling services and referrals to community agencies are also available to both scholars and their families.

Phase II: The Transitions to College Program is designed to prepare scholars and their families for the financial, academic, personal and social challenges of transitioning to college. This program takes place during the summer between high school graduation and the first year of college. Older Elon Academy College Scholars serve as peer leaders during the transitions retreat and as peer mentors during the academic year.

Phase III: The College Success Program is designed to ensure college completion for scholars once they enter college. Elon Academy staff visit scholars on their campuses to provide additional academic, social and mentoring/advising support, as well as assistance in securing additional financial aid. The role of the Elon Academy is to facilitate campus connections for scholars no matter where they are attending school. In addition, information about career transition and graduate school is provided to those college scholars who are nearing graduation. The impact of the program is expanded when Elon Academy college scholars return to the campus and the community to inspire and support Elon Academy Phase One scholars, who also dream of a college education, by serving as mentors and teaching assistants during the residential summer program.

SUMMER RESIDENTIAL PROGRAM

Attendance for the entire 3 weeks of the summer program is required. We ask that parents/guardians not make any appointments for scholars or plans for family vacation during this time period. Scholars are not able to attend any activities outside of the Elon Academy program during their time on campus at the Elon Academy Summer Program. Scholars should not miss any day in the summer program unless they are too sick to remain on campus. If a scholar goes home for illness, the family should communicate daily with EA staff to let us know when the student will return to the campus. An inability to attend all three weeks of the summer program means a scholar will need to be withdrawn from the Elon Academy.

Arrival and Departure Information (2022)

FIRST DAY - Sunday, June 12

Parents and scholars with medical conditions will meet prior to move-in time with the Elon Academy Assistant Director of Counseling and Family Programs (Mrs. LaPlante).

Leadership Team move into (To be determined)	1:00 p.m.
Omicron cohort move into (To be determined)	1:30 p.m.
Pi and Rho cohorts move into (To be determined)	2:00 p.m.

ALL MOVE IN MUST BE COMPLETED BY 3:00PM. This will be the last time today for parents to unload scholar items from automobiles. Scholars will NOT be returning to the residence halls after the opening ceremony.

Scholar/Mentor Activities (outside residence halls)	3:00-3:15 p.m.
Family meeting (All Cohorts), Turner Theatre	3:15-4:00 p.m.
Opening Ceremony Rehearsal (scholars only)	3:30-4:00 p.m.
Opening Ceremony, location Whitley Auditorium	4:15-5:00 p.m.
"Goodbyes" and families depart	5:00-5:15 p.m.

WEEKENDS AT HOME

Depart	Friday, June 17	5:30 p.m.
Return	Sunday, June 19	5:30 p.m.
Depart	Friday, June 24	5:30 p.m.
Return	Sunday, June 26	5:30 p.m.

All scholars **MUST BE PICKED UP** from **the residence hall parking lot** unless transportation home has been requested. **Scholars may only be picked up by a person who has been designated by the parent or guardian on the emergency contact information form** that you provide during orientation or on move-in day of the summer program. **A signature of the person picking up a scholar will be required unless you tell us otherwise in writing.** You will have the option on the emergency contact form to tell us if you do not want identification to be checked at pickup. All scholars **MUST RETURN to the residence hall parking lot on Sundays.** Please contact the Elon Academy office 24 hours in advance if your scholar needs transportation.

LAST DAY

Friday, July 1	Presentations of Learning	6:30 PM
	Refreshments	7:15 PM
	Closing Ceremony	7:30-8:30 p.m.

Families and friends are invited to attend the presentations and closing ceremony. All scholars **MUST BE PICKED UP after the closing ceremony** unless transportation home has been requested. **More details will follow during the summer.**

ACADEMIC COURSES

Most scholars will take one academic class during the summer program. The classes are highly interactive but also require reading, writing, speaking, critical thinking, and/or quantitative analysis. The goal is to introduce scholars to areas of study that they might pursue in college and to help them build the academic skills and habits of mind to be successful in college. Some scholars have elected to take a college course that is being offered by Alamance Community College. The class will be conducted on Elon's campus within our regular schedule. Students selecting this class will only be taking one academic class.

COLLEGE PLANNING COURSES

In addition to academic classes, all scholars in the Elon Academy take a college planning course with their cohort during the summer program. The courses are designed to help scholars understand and navigate the process of planning for and applying to college throughout their high school years.

Omicron Class

College Admissions Essays (*Profs. Groce & Hlavaty*)
Elon Academy 301 (*Mrs. Jones*)

Pi Class

Elon Academy 201
Present Yourself! (*Profs. Saltz and Groce*)

Rho Class

Elon Academy 101 (*Mr. Pickett*)

Summer Academic Advising- Family advising sessions will be offered after the summer program. College planning staff will communicate with their scholars about scheduling these family advising sessions.

COLLEGE VISITS

Two days during the summer program, all scholars visit college campus across North Carolina. During the academic year, other college visits are offered on ABSS teacher workdays.

EVENING CURRICULUM

Several co-curricular learning experiences are provided during the summer program. These experiences provide scholars with the opportunity to make new friends, gain self-confidence, and acquire new knowledge and skill.

Session 1	session 2
Swimming	Swimming
Racquetball	Geo-caching
Personal Training	Self-Defense
E-sports	Art
Poetry	Cooking
Maker Hub	

ELON ACADEMY DINING EXPERIENCE

During the summer residential program, scholars, mentors, faculty, and staff utilize Lakeside Dining Hall for breakfast, lunch, and dinner

SUMMER HOUSING

All scholars are housed on Elon University's campus in mostly double occupancy residence halls. Many scholars are paired with a roommate from his or her cohort. Just like an Elon University student, the scholars must complete roommate and community agreements on the first night. These agreements provide guidelines to ensure a successful summer. Twelve Elon University students and Elon Academy college scholars serve as mentors and live in the residence suites with the scholars. Male and female scholars are in different buildings, and they are not permitted in the other's building.

Right of Entry

The University reserves the right to enter student rooms or grant permission to its authorized agent to enter student rooms, for the following reasons: to respond to an emergency, to make needed repairs, to perform routine maintenance, to conduct health and safety inspections, and as necessary to maintain University rules and regulations. Residence life staff will conduct inspections for health and safety conditions and property inventory periodically. The Search and Seizure policy may be found at: <http://www.elon.edu/images/e-web/students/handbook/Student%20Handbook%20Revised%20October%202014%20Master.pdf>

Visitation

Immediate family members are welcome to visit their scholars during lunch or dinner during the summer program (**Monday through Friday only**). If you would like to visit campus, please contact the main office at 336-278-6109 or elonacademy@elon.edu to make arrangements. We need to know 24 hours in advance that you are coming. We must notify the dining hall 24 hours in advance. If you are unable to contact us 24 hours in advance, you may still come but you will need to bring your own meal. Please still call the office to let us know you are coming to make sure your scholar is not off campus for a field trip. PARENTS/GUARDIANS are the only individuals who may request visits. It is wonderful for you to see your scholar, and they usually enjoy seeing you! However, we have some guidelines to ensure that we know where students are and to make your visitation experience the best possible.

1. **Be on time.** Please be sure to arrive at the beginning of meal time (Lunch 11:35am-12:05pm; Dinner 5:35-6:05pm).
2. **Leave on time.** Please be prompt about saying your goodbyes. The students have activities starting immediately after your departure; therefore, it is important that parents/guardians say good-bye and leave so that students can prepare for the next activity.
3. **Just family, please.** Although we enjoy meeting the scholars' "significant others," like friends, boyfriends, girlfriends, etc., the Elon Academy is a special time, and the scholars need to remain focused on their purpose in the program. Therefore, we limit visitors to immediate family members (parents, guardians, siblings), ABSS Advocates, and special Elon University guests.
4. If you have any questions regarding visitation, please call Denise Teeters at (336) 278-6109 or email her at elonacademy@elon.edu

Scholar Snacks

If they desire, scholars may bring snacks with them when they come to campus on Sundays. We prefer that family member NOT bring snacks to the Elon Academy Office during the week. Please do not bring perishable foods (i.e. hot pockets) as we do not have any way to refrigerate perishable foods in our office.

Sending Mail

Family and friends are welcome to send mail to students while at Elon Academy. It will be delivered at morning meeting and at lunch. The address to which mail should be addressed is:

Elon Academy
Attn: (Your child's name here)
Campus Box 2108
Elon, NC 27244

Communicating with us during the summer

The best way to communicate with Elon Academy staff during the summer program is through our office phone, 336-278-6109 or email at elonacademy@elon.edu. Staff monitor this telephone number between 8:30am and 5pm (this is the time period when we are most likely to have Spanish speaking staff to answer the phone).

Elon Academy COVID-19 Vaccine Requirement

The Elon Academy will require scholars to be fully vaccinated against COVID-19 before our 2022 summer residential program. To be considered fully vaccinated, scholars must receive both doses of a two-shot vaccine and a booster shot (if eligible). This requirement is in accordance with CDC recommendations for institutions of higher education and Elon University policies. Scholars may request an exemption based on religious or medical reasons. To initiate the exemption request process, please contact us at elonacademy@elon.edu. Requests for exemption must be received by May 13th, 2022. Proof of vaccination status for each scholar is kept in-house by Mrs. Denise Teeters, Program Assistant.

Arriving Procedures:

1. Students who are experiencing COVID-19 symptoms or have been exposed to someone with a confirmed or suspected case of COVID-19 should not come to campus on move-in day nor subsequent return to campus dates. Instead, they should contact the Administrator on Call to notify staff of illness or exposure and seek medical consultation.
2. Scholars who are fully vaccinated against COVID-19 will not participate in COVID-19 testing for the duration of the summer program.
3. Scholars who are granted an exemption for religious or medical reasons must complete mandatory COVID-19 testing on campus (free of charge) upon arrival and after subsequent return to campus dates. Abbott BinaxNow rapid antigen tests will be used. Everyone 15 years and older may self-swab, while those younger than 15 years old will be swabbed by a medical professional. If students, faculty or staff tested positive for COVID in the last 90 days they should not be tested but must provide documentation of previous positive test results.
4. Students with positive antigen test results will immediately be sent home to pursue further evaluation by a medical professional and a COVID-19 PCR test. Students should remain at home until they receive the results of their PCR test. Students who receive a negative PCR test result will be allowed to return to campus.
5. All PCR test results (positive and negative) will be reported to the Elon University Student Health Physician or designate and to the appropriate health department.

General Illness

1. If a scholar is ill, an approved family member or friend will be asked to pick up the scholar.
2. If the scholar's illness can be handled through medication, the parents/guardians must bring the medication to campus for the scholar and administer it to their child. If a guardian cannot bring medication to campus to address a scholar's need, the scholar will be taken home for additional care. **NO Elon Academy Staff, Faculty, or Mentor will ever give medicine to a scholar.**

Year-Round Program for Scholars
Saturday Academy for 2022-2023; 9:00 a.m.-12:30 p.m.

September 24, 2022 (all families and scholars)	January 21, 2023 (all scholars)
October 15, 2022 (all scholars)	February 18, 2023 (all scholars and Rho/Pi families)
November 19, 2022 (all families and scholars)	March 18, 2023 (all scholars & Omicron families)
December 10, 2022 (all scholars)	April 1, 2023 (all scholars and Rho/Pi families)

Each month during the school year, Elon Academy scholars return to campus for a Saturday morning program that includes academic enrichment programs, college planning, leadership, service, and special projects. The expectation is that all scholars will attend every Saturday program. Excused absence is only given for sickness, family emergency or death in the family. School-related or sports conflicts are not considered excused absences. The learning experiences that occur during the Saturday program cannot be duplicated at a different time and cannot easily be made up outside of class. Missing a Saturday program will put a scholar behind in important college planning work. Our expectation is that you will let us know of an absence and the reasons for that absence as soon as possible (unless an emergency) and that scholars will make up any work missed in a timely fashion.

All scholars COME TO CAMPUS by 9:00am on Saturday morning. Our program begins at 9am so it is important to arrive by about 8:50am to be able to sign-in and settle into the main room. All scholars MUST BE PICKED UP FROM CAMPUS at 12:30 pm on Saturday unless staying for special afternoon programs. ***Scholars should be picked up and dropped off near the Koury Business Center (KOBK). If scholars are driving themselves, they need to park in the Colonnades Parking Lot or Innovation Lot (see campus map).*** If transportation is a hardship, please call the Elon Academy office by the Wednesday before a Saturday Program and we will attempt to arrange transportation.

Inclement Weather Policy

Should bad weather threaten on the day of a Saturday program, scholars should check their Elon email, the Elon Academy webpage, Elon Academy Facebook or Instagram for information about potential cancellations. CAT mentors will also be notified of any cancellations, and they will be asked to contact their scholars via telephone or text.

Family Programs

Multiple Saturday programs consist of special sessions designed especially for families (see schedule below). Our programming has been designed to build from year to year and corresponds to a student's year in high school. Family attendance at these Saturday programs is expected. Families may also invite others interested in learning more about college access. We only ask that you call the Elon Academy office and let us know that guests will be joining you so that we can have enough materials. Our family sessions are provided in both English and Spanish. For questions about family programs, please contact Mrs. Katie LaPlante, kwicke@elon.edu, Assistant Director of Counseling and Family Programs.

September 24, 2022 (all families)
November 19, 2022 (all families)
February 18, 2023 (Pi and Rho families)
March 18, 2023 (Omicron families)
April 1, 2023 (Pi and Rho families)

The **goal** of Elon Academy family programs is to provide Elon Academy scholars and their families with the knowledge and resources to successfully plan for college. Our hope is that families feel confident enough to become involved in the college-going process and support their scholars through this experience. During the sophomore and junior years, families participate in three hour-long workshops on topics related to college access and success during each Saturday program (4 per academic year). During the senior year, families attend three on-campus programs and spend a considerable amount of time outside of formal programming working on financial aid paperwork, both independently and under the guidance of Elon Academy staff. Families also receive information relevant to supporting their student's transition to college, and information on the next phase of programming for scholars, which occurs throughout their college years. Family involvement doesn't end with the high school phase and families are welcome and encouraged to

contact staff at any time during their scholar's college experience for information or advice on supporting their college student, to share successes or concerns, or for connection to community or campus resources.

We view our work with families as a partnership that empowers them with information and support as they collaborate with their scholar on the journey to college. The Elon Academy values feedback and uses it to inform our work and to best meet the needs and preferences of our families. Additionally, we hope that families will consider actively participating in the Elon Academy through attendance at family Saturday programs, and by volunteering to assist staff with special events throughout the year, such as scholar recruitment and Orientation Day.



A typical year in family programming will cover:

- Financial Literacy
 - Budgeting, bank accounts, credit cards
 - Financial goal setting
 - Financial aid process and requirements
 - Financial resources
- Important topics for successful high school completion
 - Understanding the high school transcript
 - Course selection
 - How to access the school counselor and available resources in the school counseling office
 - The importance of extracurricular involvement
- Preparing for college application and admission
 - Making the most of a college visit
 - College and scholarship application timeline
 - Standardized testing, including the SAT and ACT
 - Available resources for preparedness, including online tools
- Social and Emotional Well-being
 - Managing stress
 - Communication skills
 - Accessing mental health services
- Campus Life and Culture
 - Study abroad
 - Academic resources and advising
 - Support programs for marginalized and first-generation students

Language Interpretation

The Elon Academy is committed to ensuring that all our families experience our information and services as equitably as possible. As part of that, we recognize the importance of families accessing information in the language in which they are most comfortable. When your scholar is admitted to the program you may indicate the language in which you prefer to receive both printed materials and verbally presented information. We routinely provide Spanish interpretation at Saturday programs and special events and translate all major documents, monthly newsletters, and evaluation forms. For languages other than Spanish, we make every effort to provide interpretation services, but cannot guarantee availability. If you prefer a language other than English or Spanish, please contact the Elon Academy office.

Most programs will feature consecutive interpretation, in which the English speaker and Spanish interpreter will take turns sharing the same information in both languages. At a few special programs and events, we can offer simultaneous interpretation, in which the interpreter communicates through a headset worn by those who would like to

hear the information presented in Spanish. As a nonprofit responsible for raising our own funds, cost prohibits us from offering simultaneous interpretation at every event and program. Suggestions or feedback regarding interpretation and translation is welcome and will help us to meet our goal of accurate and inclusive services.

Additional Scholar Support

The Elon Academy assigns all scholars a **College Access Team (CAT) Mentor**. These are Elon University students, hired and trained by the Elon Academy. CAT Mentors meet with scholars a minimum of three times per semester to offer guidance and support on the journey to college. These meetings focus on college research, goal setting, problem-solving, and college planning. Meetings must take place in a public place such as a public library, Belk Library (Elon University's Library), a restaurant, coffee shop, or at the scholar's school at the end of the school day. These meetings typically last for about an hour. Scholars may request additional assistance from CAT mentors as needed. All scholars are expected to meet with their CAT mentor AT LEAST three times per semester. The best time for these meetings is one each in September, October, and November as well as February, March, and April. Scholars are required to communicate effectively with their CAT mentors to arrange for these meetings. Should you have any questions or concerns about CAT mentoring please immediately contact Mrs. Candace Jones, cjones114@elon.edu or 336-278-6285.

Elon Academy scholars are also provided with an **Academic Coach** on an as-needed basis. **Scholars making below a C in their high school courses will be required to seek extra help at their schools or from the Academy.** Coaches must be requested by October 31st for the fall semester and by April 1st for the spring semester. Coaches are Elon University students, well-versed in the subjects they coach, and paid for by the Elon Academy. Academic Coaches differ from tutors in the sense that Academic Coaches focus on *continuous student mastery* of a subject. Like a coach for an athletic sport, Academic Coaches meet with scholars on a regular basis to assist scholars in maintaining and increasing understanding of academic content. While Academic Coaches certainly assist with scholars' understanding of homework and help scholars to prepare for tests, this should not be the sole focus of an Academic Coaching session. Academic Coaches should not be viewed solely as resources to be used when a student is already having difficulty in a course, but rather to ensure that the student has the best possible handle on the content of a course. Academic Coaching sessions typically last for about an hour to an hour and a half. **This is a free service offered by the Elon Academy; however, families are responsible to provide scholar transportation to coaching sessions. If a coach is requested, the scholar should utilize the coach for maximum benefit.** For questions about Academic Coaches, please also contact the Elon Academy Assistant Director of College Success.

SAT Prep Sessions: Optional

During the fall and spring semesters, scholars are given the option to sign up for SAT preparation. The scholars who elect to engage in this will stay following one Saturday Program to take a practice test and be introduced to the online SAT prep program. After this session, students are expected to work independently on SAT prep tasks emailed to them by the Assistant Director of College Success. Self-discipline and communication are crucial for a successful SAT prep experience. Participation in SAT Prep sessions is on a first come-first-serve basis. If space is available, scholars may choose to attend sessions in both semesters, but first preference is given to those scholars who have not attended SAT prep sessions. Elon Academy staff provides support for scholars during these prep sessions. The Assistant Director of College Success oversees this program.

Family and Scholar Support

The Elon Academy recognizes that there will be challenges on the journey to college for both the scholar and their family. While academic achievement is important for college admission, the most successful scholars are those that prioritize their emotional health, proactively manage stressors, and seek support and resources to overcome barriers.

In recognition of the importance of emotional well-being, the Elon Academy provides free, confidential counseling to both scholars and families in the program, as well as connection to community agencies/resources that may be of benefit. Counseling may be requested for individuals or for families/groups. Additionally, Elon Academy staff may request or require counseling support and/or connection to community resources as part of a comprehensive approach to preparing a student for college success.

Please be aware that there are limits to confidentiality, most notably: (1) when there is a clear risk of harm to scholar and/or family member; (2) when there is reason to believe that a child needs protection; (3) when the law requires the release of confidential information (e.g., court-order); and (4) when there is a need to obtain appropriate professional consultations. The limits of confidentiality may include sharing pertinent information with other Elon Academy staff to properly structure support and services for the scholar.

For more information on these services, please contact Katie LaPlante, Assistant Director of Counseling and Family Programs at (336) 264-1963 or kwicke@elon.edu. Mrs. LaPlante is a licensed psychologist.

What Does It Mean to Successfully Complete the Elon Academy Phase 1 Program?

Our goal is for 100% of our Elon Academy scholars to earn scholarships and attend the college or university of their choice. Scholars who do not commit to the expectations of the Elon Academy are unlikely to earn scholarships and be successful in college. As a staff, we will do our part to make the dream of a college education a reality; scholars must do their part as well.

All Scholars must:

1. **Maintain a 3.0 weighted average** (or better) in academic classes throughout high school. **Earn no final grade below C.** Seek help when needed.
2. **Consistently respond in a timely manner** to phone calls, emails, text messages, print mail and requests for meetings.
3. **Meet all appointments** or call to reschedule in a timely manner.
4. Earn **positive reports** from faculty, staff, and mentors during the summer program and teachers and administrators during the academic year.
5. **Attend and be on time for all Saturday Programs** unless absence is excused. ***It is essential that you call our office prior to an absence except in cases of emergency. Even if there are excessive excused absences dismissal may be necessary since the scholar is not benefiting fully from the program.***
6. **Attend all 3 weeks of the summer residential program** for 3 summers. ***Scholars who are absent for any part of the summer program, except in cases of emergency, may be dismissed from the Academy.***
7. Take the **PSAT and PLAN** in the sophomore year and retake the PSAT in the junior year. Provide scores to the Elon Academy in a timely manner.
8. **AVOID non-negotiable behaviors** during the summer program and during the academic year.
9. **Be willing to seek and/or accept help for behaviors or situations which may interfere with academic or social success.** Such assistance may include coaching referrals or meeting with EA staff.

Junior Scholars must do all the above and:

10. **Practice for the SAT or ACT using the book provided and online resources.**
11. **Take the SAT and ACT at least once** before their final Elon Academy summer program. ***Scholars who have not provided us with scores will not be allowed to attend the summer program as rising seniors.***

Senior Scholars must do all the above and:

12. **Complete at least three college applications including one “choice school” approved by the Elon Academy staff,** by the December Saturday program of the senior year. Scholars are required to apply to at least one cohort-based program.
13. **Complete the Free Application for Federal Student Aid (FAFSA) and CSS Profile (if required)** no later than the December Saturday program of the senior year.
14. **Provide Elon Academy with information on college acceptances, financial aid packages, scholarships, etc.** ***Scholars who do not provide this information will not be eligible for the Transitions to College Program or support during college.***
15. Complete all four years of high school (no early graduation).
16. Attend the **President’s Reception** for graduating seniors.
17. Attend the **Transitions to College** Program.

Scholars who do not fulfill these responsibilities will either be placed on probationary status or dismissed from the program. Exceptions to these requirements will be made on an individual basis. Any dismissal decision is at the discretion of the Elon Academy staff. There is no appeal process.

What Does It Mean to Be an Elon Academy Phase 1 Parent/Guardian?

Our goal is for 100% of our Elon Academy scholars to earn scholarships and attend the college or university of their choice. Our families are an important part of this process as you are critical to the success of your scholar. As a staff we will do our part to make the dream of a college education a reality; we are depending on you to do your part, as well.

All Parents/Guardians should:

1. Ask your scholar about their class schedules, homework, tests, and grades. We require that our scholars **maintain a 3.0 average and earn no grade lower than "C" in academic classes** throughout high school. Encourage them to seek help when needed.
2. **Consistently respond in a timely manner** to phone calls, emails, text messages, print mail and requests for meetings.
3. **Meet all appointments** or call to reschedule in a timely manner.
4. Ensure that scholars **attend and are on time for all Saturday Programs** unless they are signed up for the SAT or ACT. ***It is essential that you call our office prior to an absence except in cases of emergency.***
5. **Attend family programs whenever possible.**
6. Be sure that scholars do NOT engage in any non-negotiable behavior during the summer program or during the academic year. This includes **making sure that your scholar has given you his/her cell phone & other prohibited electronic devices prior to coming to campus in the summer.**
7. **Encourage your scholar to seek help for behaviors or situations that interfere with academic or social success.** Learning to ask for help is an important skill that will help them succeed in college. If your scholar is struggling in an academic or social area, the Elon Academy may recommend and provide assistance, such as coaching referrals or meeting with EA staff.

Parents/Guardians of Junior Scholars should do all the above and:

8. Encourage your scholar to **practice for the SAT or ACT** using the book provided and online resources.
9. Be sure that your scholar takes the **PSAT, PLAN, SAT and ACT and provides the Elon Academy with scores in a timely manner.** *Scholars who have not provided us with scores will not be allowed to attend the summer program as rising seniors.*

Parents/Guardians of Senior Scholars should do all of the above and:

10. **Encourage your scholar to complete at least three college applications, including one "choice school" approved by the Elon Academy staff, by the December Saturday program of the senior year. (At least one application must be a public NC school).**
11. **Complete the Free Application for Federal Student Aid (FAFSA) and other required financial aid documents** no later than the December Saturday Program senior year.
12. **Provide the Elon Academy with information on college acceptances, financial aid packages, scholarships, etc.** Scholars who do not provide this information will not be eligible for the Transitions to College Program or support during college.
13. **Encourage your scholar to complete all four years of high school** (no early graduation).
14. Encourage your scholar to attend the **President's Reception** for graduating seniors.
15. Attend the ***Transitions to College Workshop for Families*** during April of the senior year.

ELON ACADEMY CULTURAL GUIDELINES (THE EA WAY)

The Elon Academy is a community. Our expectation is that all members of the Elon Academy community will work together to build, honor, maintain, and sustain the health and vitality of the community and the individuals in it. The Elon Academy honor code is about responsibility, respect, integrity, and honesty. This includes valuing the contributions of a diversity of identities and perspectives. We believe that affirming students' race, ethnicity, class, gender, sexual orientation, religion, and abilities is crucial to an engaged and committed community.

The core values embraced by the Elon Academy are reflected in the habits of highly effective teens described by Sean Covey. These are the ideals that best define our expectations.

1. Be proactive. Take initiative and be responsible for your actions and choices. Use your resources, ask questions and ask for help.
2. Begin with the end in mind. Mentally and physically commit to the principles, values, relationships and purposes that matter most in your pursuit of higher education.
3. Put first things first. Make choices around what is most important (sometimes delaying gratification).
4. Think Win-Win. Have a frame-of-mind that seeks for mutual benefit and respect for all.
5. Be self-aware. Acknowledge your strengths, identify your weaknesses, and work to improve.
6. Seek first to understand, then to be understood. Listen with the intent to understand others; have courage to be understood respectively.
7. Synergize. Work together to achieve more.

Any behavior, inside or outside of the classroom (on and off the Elon campus), that is inconsistent with our values and expectations jeopardizes the health and vitality of the community. We have provided the following guidelines in an attempt to more clearly communicate the nature of those behaviors which are detrimental to the Elon Academy community. Through these guidelines, the Elon Academy strives to nurture positive life habits which will help each scholar be more successful.

The following non-negotiable behaviors occurring at any time will result in immediate consequences (items in bold will likely result in immediate dismissal from the program). Faculty, staff, and mentors are **required** to report any non-negotiable behavior. They cannot negotiate with the scholars.

- **Illegal Drugs**
- **Underage Alcohol or Tobacco Use**
- **Violence**
- **Bullying**
- **Stealing**
- **Gang Activity**
- Dishonesty (plagiarism, cheating, lying, etc)
- Ignoring repeated feedback

In addition, during the College Access summer program the following non-negotiable behaviors will result in immediate consequences (up to immediate dismissal from the program)

- Weapons (on campus)
- Sexual activity (includes kissing)
- Being where you are not supposed to be
- Cell phones (not allowed during the Summer Program and turned off during Saturday Academy)
- Televisions, computers, gaming systems, DVDs, or any device that can access the Internet are not allowed during the Summer Program (mp3 players that DO NOT have the capability to connect to the Internet are acceptable). If you are uncertain about the appropriateness of a device, please check with an Elon Academy staff member BEFORE the summer program.

NON-NEGOTIABLE PROCEDURES FOR SCHOLARS AND FAMILIES

Any scholar who engages in a ***non-negotiable*** in bold type will be dismissed from the Elon Academy permanently. We cannot be responsible for scholars who engage in illegal activity or behavior that may be unsafe and put themselves or others at risk. All disciplinary actions will be undertaken at the discretion of administrative staff. There is no appeal process.

Any scholar who engages in a *non-negotiable* behavior that is not in bold type or brings a *cell phone or other unapproved device* to campus will be sent home from the summer program to come up with a proposal for repairing the damage to the community and to redeem himself or herself. During the summer program, scholars will have 24 hours to convince the staff that they regret their behavior, to make amends, and to recommit themselves to the program and the guidelines. During the year-round program, scholars will have one week to convince the staff that they should be allowed to continue in the program. A committee of faculty, staff, and mentors will determine whether or not the proposal is adequate/restorative/sincere enough for the scholar to return.

Elon's Honor Code

Every member of Elon University and Elon Academy has the right to live and learn in an atmosphere of trust and support. Responsibility for maintaining these values in our community rests with each individual member. Values that promote this atmosphere include:

Honesty	Being truthful in one's academic work and in one's relationships;
Integrity	Being trustworthy, fair and ethical;
Responsibility	Being accountable for one's own actions and learning; and
Respect	Being civil, valuing the dignity of each person, and respecting the physical and intellectual property of others.

In an academic setting (like high school or college) this honor code means that sharing answers on a quiz, test, or exam (or 'stealing' answers from another) would be dishonest, showing no integrity and not being respectful of the intellectual property of others. Plagiarism is passing off work as your own when it truly belongs to someone else. At the same time, copying or allowing someone to copy your homework would also be dishonest. Doing so would be breaking the Elon Academy Honor Code.

ELON'S HONOR PLEDGE

"On my honor, I will uphold the value of Elon University: honesty, integrity, responsibility, and respect."

To view the full honor code, go to <http://www.elon.edu/honor>

Throughout the College Access (Phase I) portion of the Elon Academy program, our expectation is that each scholar will give 100% of their effort to realizing their dream of going to college. For example, the following behaviors would indicate less than 100% commitment (this is not a complete list):

- repeatedly exhibiting behavior that interferes with a teacher's teaching, one's own learning, or the learning of others
- not giving 100% effort, inside and outside of class and/or not completing assignments adequately
- not following Elon Academy handbook expectations including program expectations outlined on the EA commitment document
- posting/emailing/saying anything that puts any member of the Elon Academy community in a negative light (including yourself) and posting pictures without permission
- allowing grades to drop below As and Bs during the school year without making a good faith effort (tutoring available at school, academic coaching by Academy staff) to remedy the situation
- failing to respond to phone calls, emails, letters, and text messages in a timely fashion
- failing to attend all of the summer program and Saturday Academy sessions
- not meeting with CAT mentors, Academic Coaches, and/or Elon Academy staff as required

The Elon Academy is a community of learners in which all participants – faculty, staff, and scholars - make it a priority to help and support one another. Students should treat ***everyone*** they meet (inside or outside of the Academy) with ***respect, dignity, and sensitivity***. All Elon University employees and Elon Academy scholars are entitled to work and study in

school-related environments that promote safety and equality for all parties. **Elon University will not tolerate acts of abuse, assault, discrimination or harassment.** Examples of prohibited conduct include threats, sexually explicit actions or comments, verbal, emotional, sexual, or physical abuse, harassing phone calls, physical aggression/assault, and discrimination based on gender, race, ethnicity or sexual orientation. Comments or behaviors that are hurtful or derogatory toward any member of the Elon Academy or University community via any medium (bodily, print, verbal, telephone, electronic, etc.) are also prohibited.

Scholars who believe they have been the victims of any type of abuse, assault, discrimination, or harassment have the right to report the incident to any Elon Academy staff member, campus safety and police, and/or the Elon Police Department (Town of Elon Municipal Building). If the victim is under the age of 18, the parent or guardian will be notified of the alleged assault. More information about campus policy and state laws on these issues may be found at: <https://www.elon.edu/e/campus-life/inclusion-diversity/bias-response/policy-and-law/index.html>

Students should challenge themselves to behave in ways that are dignified and mature even when they are feeling angry or upset. Talking back to and/or disrespecting others by fighting, using foul language, or making sexist or racist comments will never solve the problem. Students should seek help if they are not sure how to handle a conflict.

Mandated Reporting

The safety and welfare of our scholars is a primary concern. As such, the Elon Academy and its faculty, staff, and mentors are mandated reporters of child abuse and neglect under North Carolina law. If any member of the staff receives a report of, suspects, or finds evidence of abuse or neglect toward a scholar they are legally required to report this to the Alamance County Department of Social Services (DSS). All reports of abuse or neglect will be taken very seriously by staff. The County's DSS website defines abuse as "The harmful mistreatment by a parent, guardian or caretaker, which may be physical, emotional, or sexual in nature." Neglect is defined as "Continued failure to provide for a child's basic needs, which may be medical, educational, physical, or emotional in nature." The identity of the reporter and all information shared will be kept confidential. Further information on the topic, as well as reporting procedures, may be found on the DSS website: <http://www.alamance-nc.com/dss/>

Personal and Social Guidelines for Summer Program

We want Elon University, the community, and the general public to view Elon Academy scholars in a positive way; therefore, it is extremely important that each and every student behaves with respect and decorum at all times. It is also very important to begin recognizing and practicing appropriate behaviors - behaviors that will serve students well as they begin moving forward toward realizing their personal and professional goals. For these reasons, we have developed the following personal and social guidelines to be observed **during the summer program**. Learning to behave in appropriate ways is just as important to students' success as their academic development. If, at any time, family members or students are confused about expectations, please talk with a faculty member, a mentor, or a staff member for clarification.

- ***Honor and respect those who make the Elon campus safe, comfortable, and enjoyable.*** Students should show their appreciation to those who serve their meals, mow the grass, clean residence halls and other campus buildings, and perform other duties that enhance their Elon experience. We sincerely appreciate their contributions and want to be sure that they are recognized on a daily basis for their hard work.
 - Keep your room, the bathroom, and the hallway clean.
 - Leave furniture in the room.
 - Be patient and respectful to dining hall staff and to those who serve you in restaurants.
 - Say thank you to Elon staff whom you see working around campus.
- ***Be polite, respectful, and attentive in all interactions with others.*** For example:
 - Always say "Please" and "Thank You."
 - Say "Hello" when you encounter people on campus.
 - Shake hands and introduce yourself when you meet people.
 - Make eye contact when talking with others.

- Students are at the Elon Academy in order to focus on their academic development and position themselves to go to a college or university. Students should ***stay focused*** – relationships with other members of the Academy should remain platonic. This means that kissing, hugging, and other romantic or sexual behavior is inappropriate during the residential summer program and while on-campus during the year-round program.
- ***Always be on time.*** Time management is an essential skill for students' future success.
- ***During the summer program, scholar cars are not allowed on campus.***
- ***Protect your own safety and the safety of others.***
 - Do not use matches, candles, or incense.
 - Do not tamper with fire alarms, fire extinguishers, smoke detectors, or laundry machines.
 - Do not prop open doors on the stairwells or outside doors.
 - Be in your room at designated times; always be in your room by 10:00 p.m.
 - Keep your room locked. (Elon Academy and Elon University are not responsible for lost items and will not look for any lost items.) **YOU WILL BE ISSUED A KEY TO YOUR RESIDENCE HALL ROOM. IF YOU LOSE THE KEY THERE WILL BE A \$50 CHARGE.**
 - Remain seated when traveling on the bus.
 - Always stay with your group during activities.
 - Wherever you are on campus, always be sure that you follow the instructions of your mentors/faculty.
- ***Show respect for your peers, mentors, and teachers.***
 - Keep music low in the residence halls.
 - Use headphones when listening to music on the bus.
 - Let the staff know where you are at all times.
- ***Show respect for those providing opportunities and experiences that will enhance your personal and professional growth.***
 - Remain alert and attentive in class and on tours.
 - Limit bathroom use during class and during tours for cases of emergency.
 - Leave headphones and personal electronic devices in the residence hall and/or on the bus during field trips. (Headphones and personal electronic devices are only allowed in the residence halls and on the bus if the electronic device DOES NOT have the capacity to connect to the Internet.)
- ***Always remember that you are a member of the Elon community and that you are a representative of the University and the Academy.***
 - Use good judgment when selecting your clothing. When in doubt about the appropriateness of a particular item of clothing, check with a mentor or staff member.
 - Most of upper body needs to be covered. Shirts must be worn at all times outside of residence halls (except when swimming), this includes when playing sports.
 - Cover midriff (no high-rise crop tops exposing belly); wear skirts/shorts of reasonable length.
 - Avoid saggy pants and T-shirts with inappropriate sayings.
 - Sleeveless tops should have wide straps.
 - Additional garments must be worn under see-through garments.
 - Sleepwear should be worn only in the residence halls.
 - Shoes should be worn at all times. (Sandals and flip-flops are fine.)
 - When wearing Elon Academy shirts, shorts and pants must not have holes in them (no exposed skin).
 - Change clothes if requested by a staff member or mentor.
 - Wear your Elon Academy shirt when required.
 - Wear your Elon Academy lanyard and badge **at all times.**

The Elon Academy directors, faculty, or staff may make an exception to these guidelines for medical or religious situations. The Elon Academy directors, faculty, and staff have the authority to address a problem with a student's attire not specifically mentioned above if the attire has potential to disrupt the activity or misrepresent the Elon Academy program.

Below is a COPY of the commitment form you completed at the start of the Elon Academy. This does not need to be completed. This is for informational purposes only.

Elon Academy Program Commitment
Due (post-marked) to Elon Academy by April 15, 2022.
2108 Campus Box, Elon, NC 27244

Please Print:

Name of Student: - _____
First Middle Last

Name of Parent/Guardian completing this form: _____

Relationship to Student: _____

Summer Sessions

This year the Elon Academy summer program is scheduled for **Sunday, June 12, 2022 – Friday, July 1, 2022**. During the summer session, students return home each Friday at 5:30pm and return to campus each Sunday at 5:00pm. ***Scholars must be present for the entire summer program. Do not schedule vacations, routine doctor appointments, etc. during the summer program.***

Year-Round Program

Saturday Program sessions are held on the Elon campus from 9:00am – 12:30pm about once per month in the Koury Business Center at Elon University. There are four parent/guardian workshops each year held at the same time. The Saturday program dates for 22-23 will be:

September 24, 2022 (All families)	January 21, 2023
October 15, 2022	February 18, 2023 (Rho and Pi Families)
November 19, 2022 (All families)	March 18, 2023 (Omicron families)
December 10, 2022	April 1, 2023 (Rho and Pi Families)

It is expected that scholars will attend all sessions. Elon Academy should take priority over athletic practices, work, and other activities. Parents/guardians are expected to attend family workshops whenever possible.

The Elon Academy requires all students to have a College Access Team (CAT) Mentor. Scholars are required to meet face-to-face with their Mentor three times a semester. CAT Mentors are Elon University students who guide scholars in goal setting, college research, and other matters related to college access and success.

The Elon Academy will provide Academic Coaches throughout the school year on an as-need basis. The purpose of Academic Coaching is to provide scholars with additional support in challenging courses. It is expected that scholars will

ask the Elon Academy staff for help when they need it in order to maintain a 3.0 weighted GPA. Scholars who need additional support to meet Academy standards may be required to meet with coaches on a weekly basis. These sessions will need to take priority over other activities. Academic Coaches are typically available to assist scholars in high school math, English, science, and social studies courses.

It is expected that scholars and families will provide their own transportation to and from Academy events. We understand there may be special circumstances. If so, we can make arrangements to provide transportation for the summer and Saturday programs when prior arrangements are made. Your second signature below indicates your permission for your scholar to request and use Elon Academy provided transportation without additional permission.

Availability of Counseling/Referrals to Community Resources

The Elon Academy believes that social and emotional support is critical to a scholar's well-being and academic success. Free, confidential counseling by a licensed psychologist is available to both scholars and families in the Elon Academy. Scholars or family members may initiate this service for either individual or family/group counseling. Elon Academy staff may request or require counseling support and/or connection to community resources as part of a comprehensive approach to preparing a student for college success.

Mandated Reporting

The safety and welfare of our scholars is a primary concern. Under North Carolina law, the Elon Academy and its faculty, staff, and mentors are mandated reporters of child abuse and neglect. If any member of the staff receives a report of, suspects, or finds evidence of abuse or neglect toward a scholar they are legally required to report this to the Alamance County Department of Social Services (DSS) and/or law enforcement. All reports of abuse or neglect will be taken very seriously by staff.

Expectations for Participation

Scholars must:

- Make the Elon Academy a top priority.
- Attend the 2022 summer program on June 12-July 1, 2022, on Elon's campus
- Participate in the Elon Academy programs beginning summer 2022 through high school graduation.
- Attend monthly Saturday events during the academic school years 2022-2023, 2023-2024, and 2024-2025
- Check and respond to email and phone calls in a timely manner (if not possible, arrange an alternate form of communication).
- Take a rigorous high school course load.
- Follow the Elon Academy Cultural Guidelines (see enclosed in packet).
- Maintain a 3.0 weighted grade point average, earn no final grade in any class below a C and keep a clean disciplinary record.

- Request an Academic Coach when experiencing difficulty in a class.
- Attend regular Academic coaching sessions if required by Elon Academy staff.
- Be a positive participant in the program.
- Meet with Elon Academy staff when requested.
- Notify the staff in a timely manner if unable to fulfill responsibilities.
- Take both the ACT and the SAT during junior year of high school.
- Meet with CAT mentor three times each semester.
- Complete all Elon Academy homework assignments by set deadlines.

We understand that Elon Academy scholars and their families are making a seven-year commitment (to and through college) to participate in all aspects of the program. We also understand that a medical exam is required before the full summer program. Failure to meet Academy expectations and abide by all aspects of the non-negotiables policy can result in dismissal from the program. Any dismissal decision is at the discretion of the Elon Academy staff. There is no appeal process.

Signed _____
(parent or guardian signature)

Date _____

Signed _____
(scholar signature)

Date _____

My signature below indicates that my scholar can request and utilize Elon Academy provided transportation without additional permission.

(parent or guardian signature)

Date _____



Elon University Library Use Guidelines

Elon Academy students have the opportunity to use the Elon University library throughout the year to enrich their academic experience, to study, to research class projects, etc. To use the library, students need to follow certain guidelines.

The library seeks to maintain an atmosphere conducive to studying and reading. Talking in a subdued tone is permitted on the first floor. The second floor and third floors are reserved for quiet study. Scholars should not use small study rooms during the summer program.

Certain types of materials, including reference books, reserve materials, DVDs, music scores, audiobooks, newspapers, periodicals, microforms, and archival materials may be used only in the library—You cannot check them out. We expect students to only view age-appropriate DVDs. DVDs may not be checked out by EA scholars; however, they can be used in the library. Scholars are not permitted to check out materials from media services.

Circulating materials are loaned for various lengths of time, and each borrower is responsible for knowing the due date/time on all items and for returning them on or before they are due. Borrowers will receive an email courtesy reminder three days before items are due and can renew needed items either online or in person. Borrowers will be charged \$60.00 per item for material that is considered lost. The library will accept an exact replacement of any missing item but in all cases the borrower may be responsible for a fee.

There are no daily library fines for Elon Academy scholars, but borrowers with overdue materials will be blocked from further check-outs. Failure to return library materials in a timely manner may result in suspension of check-out privileges.

Materials lost belonging to other libraries will be charged at the rate of the lending library.

All outstanding library debts must be cleared before the scholar may check out other materials.

The library adheres to and supports all copyright regulations.

What to Bring to Elon Academy

The following is a list of items that ***will be provided*** to you by the Elon Academy:

- ☐ Backpack
- ☐ Water Bottle
- ☐ Notebooks, paper, pencils, pens
- ☐ Identification Lanyard
- ☐ Calculator (as needed for course work)
- ☐ Athletic Equipment
- ☐ All other educational supplies needed to complete the program
- ☐ Sheets and blanket can be provided if you do not have any. Please let our office know by Friday, May 20th if you need linens provided by Elon Academy.

The following is a list of items that ***you need to bring*** to campus in addition to your normal clothing needs:

- ☐ One blanket or comforter (twin size)
- ☐ Pillow
- ☐ Towels/washcloths
- ☐ Extra-long twin bed sheets (see above)
- ☐ Toiletries (toothpaste, toothbrush, shampoo, shower gel, tissues and deodorant)
- ☐ Sunscreen and bug spray
- ☐ First Aid Kit (band aids, antibacterial cream, anti-itch cream, alcohol wipes, pain reliever of choice)
- ☐ Small trash can
- ☐ Extension cord
- ☐ Hangers
- ☐ One sweatshirt or light jacket for classrooms, cool weather or nights
- ☐ Umbrella and/or rain jacket
- ☐ Shower shoes (flip-flops that you wear in the shower and/or swimming)
- ☐ Athletic shoes and socks
- ☐ Clothing (what you wear to school in accordance with the dress code)
- ☐ At least one pair of shorts (not too short) or pants for field trips
- ☐ Any medication that you take daily or on a regular basis (this needs to be disclosed to EA staff before move-in day on medical information form)
- ☐ Bathing suit (be modest)
- ☐ Alarm clock & wrist watch

The following is a list of non-essential items that you ***may choose to bring***:

- ☐ Hair dryer and or curling iron
- ☐ Hand soap
- ☐ Bath mats, floor mat, or carpet
- ☐ Snacks or eating utensils (microfridges will be given to scholars with medical needs)
- ☐ Radio/CD player /iPod that does not connect to the Internet
- ☐ Small lamp or reading light
- ☐ Personal items such as your favorite pillow, stuffed animal, etc.
- ☐ Musical instruments
- ☐ A book to read during down time or travel to campus visits

Please leave the following items at home:

- Cell Phone
- All electronic devices that have the capability to connect to the Internet
- Computer, Gaming Systems, Television, DVD's
- Matches or lighters
- Candles

Emergencies

Scholar Emergency

The safety and security of your scholar are top priorities during the Elon Academy. If there is a medical emergency, we will first stabilize the student, call the emergency contact person, and/or call the paramedics if necessary. We will discuss possible next steps with the emergency contact, i.e., whether to have the student remain on campus, to take the student home, to their local doctor, or to the hospital. In a life-or-death situation, we will immediately call the paramedics, transport the student to the hospital, and begin emergency treatment. Emergency contacts will be called as quickly as possible.

Parent/Guardian Emergency

If you have an emergency and need to contact your scholar, please call one of the staff. The contact information is listed below. During the summer program there will always be an Administrator on Call (AOC). The AOC will have a specially designated cell phone that you can contact 24 hours a day. The number for this cell phone will be provided on opening day of the summer program.

Critical Incidents

Emergency response procedures are outlined in our Critical Incidents Handbook. This document specifies the protocol that will be used to handle critical incidents such as injury, illness, weather emergencies, fire, and other emergencies that may arise. All faculty, staff, and mentors are familiar with the procedures. Mentors, who are most likely to be first responders, receive training in appropriate protocols as well as CPR and emergency first-aid procedures. Additional training is provided when there is a student with particular needs that may arise during the residential component of the Academy. The Critical Incident Handbook is available upon request.

Staff Contact Information

If you have any questions about anything at any time, please call:

John Pickett Director of the Elon Academy 336-278-6110 (office) 336-392-7728 (cell) jpickett@elon.edu	Denise Teeters Program Coordinator 336-278-6109 (office) dteeters@elon.edu
Katie Wicke LaPlante Assistant Director of Counseling and Family Programs 336-264-1963 (cell) kwicke@elon.edu	Candace Jones Assistant Director of College Access 336-278-6285 (office) 336-380-2888 (cell) cjones114@elon.edu
Kim Pyne Assistant Director of Academic Programs Associate Professor of English 336-278-5732 (office) kpyne@elon.edu	Martha Lopez Laviás College Planning Instructor 336-404-5366 (cell) mlopezlaviás@elon.edu

The Elon Academy office is located in the Center for Access and Success in the Mooney Building on Elon's Campus.

Directions to Elon University's main campus:

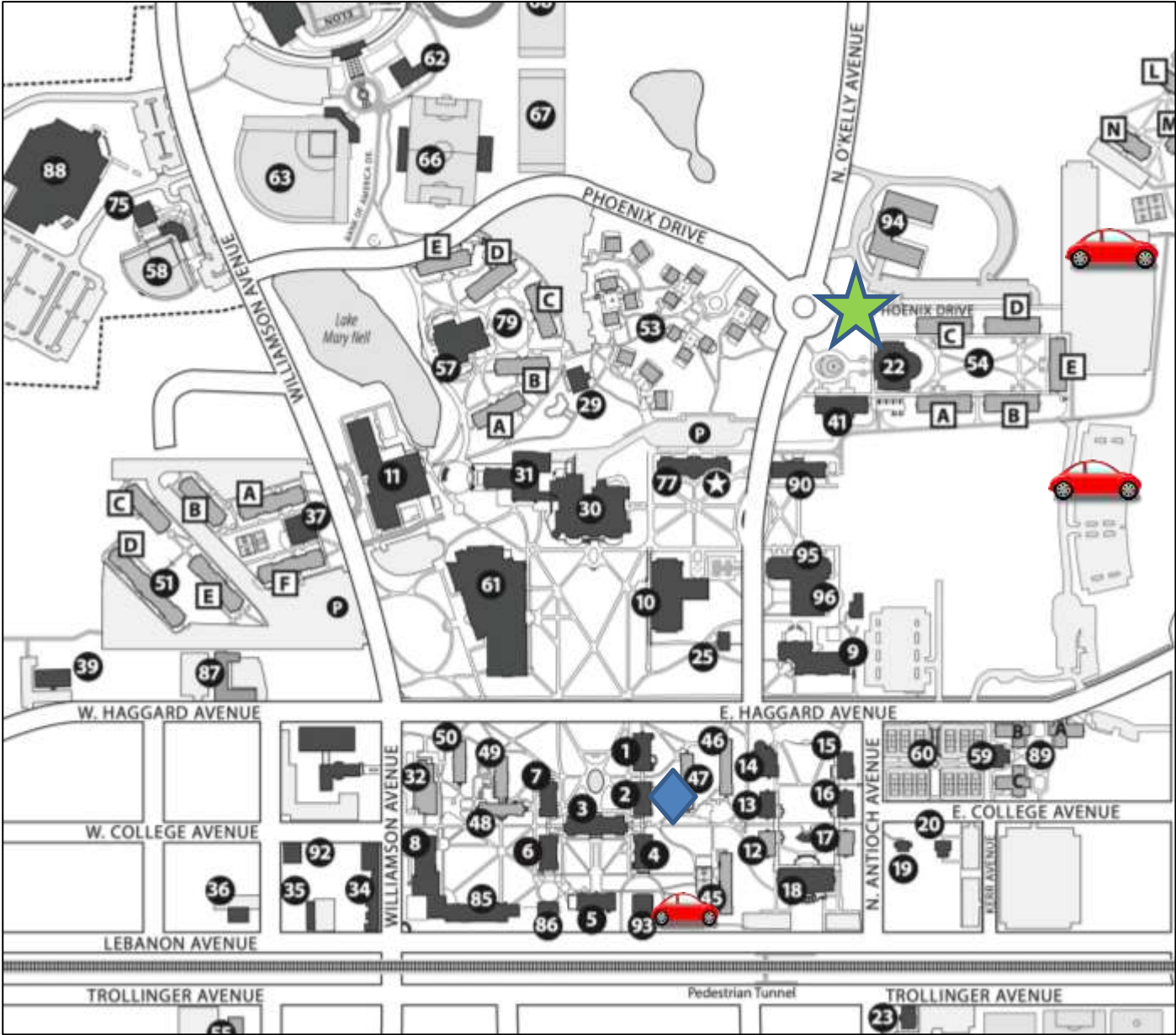
- Take Interstate 85/40 to Exit 140 (University Drive) and head north on University Drive.
- Turn right onto Boone Station Drive, and then immediately left at St. Mark's Church Road.
- Follow this road for 1.4 miles. Note the road's name changes to Williamson Avenue after crossing S. Church Street. You will cross railroad tracks as you enter campus.
- Turn right at the first stoplight immediately after the railroad tracks. The Mooney building will be at the first entrance on the left.
- Parking is along the railroad tracks. During the summer and after 5PM there is generally not a problem with parking in this lot for a brief period of time. Please put a note on your dashboard that you are visiting the Elon Academy offices

For visitor parking:

- Cross the railroad tracks and continue through the stoplight, through the town of Elon to the next stoplight. Turn right on to Haggard Avenue.
- Take first left onto N. O'Kelly Avenue and follow the signs to visitor parking behind McMichael Science Center.

The Mooney Building is #4 on the attached campus map.

Elon University Campus Map



Colonnades Parking Lot



Innovation Parking Lot



Koury Business Center - KOBC (#22)



Mooney Building (#4)



Mooney Parking (In front of #93)