



ELON
UNIVERSITY

Community Partnership Handbook

Kernodle Center for Civic Life
Moseley 230
Elon University
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Elon, NC 27244

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What is Service Learning

Service-learning engages students in real-life settings, working on community issues to connect classroom learning with societal issues. An effective service-learning course involves students in a meaningful community project combined with reflection to process the learning gained from field experience.

Benefits of Service-Learning is geared toward transformative work rather than charity work. Research shows that service-learning, when done well, can:

- Help meet community needs through additional human and intellectual resources
- Expose and connect community partners to University resources and opportunities
- Build sustainable partnerships with faculty doing research relevant to community problems
 - Provide an opportunity for the community to educate students, faculty and university staff, as well as shape students' perceptions and values and prepare them for sincere and informed community engagement following college
- Provide a platform for community members to disseminate information and promote services
- Create an environment where new ideas and perspectives can be shared
- Provide free marketing for volunteer opportunities as students will share their experiences with classmates and friends
- Create opportunities to network with colleagues in other organizations and agencies

How Does Service-Learning Benefit Community Based Organizations?

- Students bring new perspectives to old problems
- Visibility of your organization is increased on campus
- Quality candidates for temporary or seasonal positions and projects
- Freedom for professional staff to pursue more advanced projects
- Flexible, cost- effective work force not requiring a long- term employer commitment
- Opportunity to provide feedback to the university to shape the training of future professionals

What is Civic Engagement?

The Council on Civic Engagement defines civic engagement as follows: Civic engagement means working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values and motivation to make that difference. It means promoting the quality of life in a community, through both political and non-political processes.

– Ehrlich, T. (2000). Civic responsibility and higher education. Phoenix, AZ: Oryx.

Civic engagement is central to the Elon University mission of preparing civically engaged graduates who are “global citizens and informed leaders motivated by a concern for the common good.” As a university, we emphasize our responsibility to live in community, acknowledging our interdependency with others.

Elon students, faculty, staff and alumni join in an intentional and progressive educational process to create a culture that:

- Assists members in recognizing their responsibility, as part of the larger community, to actively address social conditions through mutually beneficial and reciprocal relationships with community partners.
- Offers opportunities and programs that deepen students’ awareness and understanding of social and political issues and challenges students to develop a framework for responsible citizenship.
- Provides increasingly complex learning experiences that enhance the development of the skills needed to be effective citizens, including communication, collaboration, critical analysis, problem solving and leadership.
- Celebrates and rewards the accomplishments of students, faculty, staff, alumni and community partners who demonstrate good citizenship, live lives of civic engagement and support the civic life and programs of the university.

Mission

The Kernodle Center for Civic Life inspires, educates, and prepares students and campus to partner with diverse communities to address local and global challenges, and gain a deeper understanding of their responsibility to actively contribute to civic life. The center serves as the convener of community-based engaged and experiential student learning opportunities in

collaboration with faculty, staff, and community partners to address the common good.

Vision

Advance a national civic engagement model that prepares students and campus to engage with local and global communities.

Diversity, Equity, and Inclusion Statement

The Kernodle Center for Civic Life strives to be a model of inclusion across Elon's campus. We believe that a genuine appreciation of diversity and intentional inclusion are essential to the fulfillment of our mission. We are deeply committed to advancing a community of engagement where students, faculty, staff, community members, and other stakeholders can interact with each other across differences in political beliefs, socioeconomic status, religious backgrounds, age, sexual orientation, gender identity, ability level, race, ethnicity, or nationality. We will create and cultivate an environment where authentic dialogue is valued, differences are welcomed, and engaged community stakeholders can interact.

Elon Poverty and Social Justice working definition

Social justice is a theory of justice that makes visible the ways that racism, classism, sexism, and other systems unjustly limit people's access to complete and fulfilling lives and helps us think and act in ways that may promote a more just and equitable world. Thus, social justice requires a commitment to understand approach and act on the world around us through a lens of justice and equity. Decades of research show that extreme inequality is harmful to societies overall, especially their most vulnerable members. A social justice perspective examines the historical, political, economic and structural roots of the inequitable conditions in which people navigate life, for example housing, education, nutrition, income, health care, and the criminal justice system.

The Kernodle Center has developed student-learning outcomes that guide co-curricular educational programs in our center.

Student Learning Outcomes

- Identify as engaged citizens and scholars who partner with local, regional, national, and global communities to creatively impact society's most pressing needs. (Self)
- Understand and appreciate the need for justice, equity, and fairness for all members of a community. (Communities and Culture)
- Consider and appreciate the value of diverse beliefs, ideas, and worldviews. (Communities and Culture)
- Connect knowledge and experiences from their own academic discipline to their work with communities. (Knowledge)
- Develop the necessary skills to be active citizens and informed leaders who contribute to our democracy. (Skills)
- Learn how to explore and reflect on core personal values. (Values)
- Demonstrate a commitment to work collaboratively with communities to advance the common good and reflect on the impact of one's actions. (Public Action)

Kernodle Center for Civic Life Service Programs

Elon Volunteers!

Elon Volunteers! (EV!) exists to provide all members of the Elon University campus the opportunity to develop an ethic of service by connecting campus and community through service experiences.

EV! is Elon's hub for service opportunities on campus, providing opportunities for Elon students to engage in service through regular programs, one-time events, and Alternative Breaks. EV! is student-run and student-led, with over 80 student leaders coordinating a wide variety of programs and opportunities.

Academic Service-Learning for Students

Academic Service-Learning (ASL) helps students gain a better understanding of course content by putting it into practice. Service-learning engages students in real-life settings, working on community issues to connect classroom learning with societal issues. An effective service-learning course involves students in a meaningful community project combined with

reflection to process the learning gained from field experience. By taking an academic service-learning course, you can potentially earn your service ELR.

Service ELR

Students may satisfy their Experiential Learning Requirement (ELR) through one of the following options:

- Designated Academic Service-Learning course
- Pre-approved service-learning experience mentored by the Kernodle Center (40 hours)

Designated Academic Service-Learning Courses

Academic Service Learning (ASL) helps students gain a better understanding of course content by putting it into practice. Service-learning engages students in real-life settings, working on community issues to connect classroom learning with societal issues. An effective service-learning course involves students in a meaningful community project combined with reflection to process the learning gained from field experience. There are many ASL courses offered each semester in a variety of departments – each is labeled as “SL” in the list of course offerings each semester. If the “SL” is not listed, the course does not qualify for the ELR.

Pre-approved Service-Learning Experience Mentored by the Kernodle Center
Students may also satisfy their ELR through individual service projects.

These students must develop a customized service experience that includes specific learning outcomes, **a minimum of 15 days of direct service**, and intentional research and reflection activities. The number of hours per day is determined by the faculty/staff mentor. Students participating in a one-credit Alternative Break Course are required to volunteer with a local community agency related to the issue topic that they will focus on during their Alternative Break in order to receive ELR credit.

All students are eligible to complete this requirement using the Service-Learning ELR Workbook. However, students must begin the process outlined below prior to beginning the service experience. If a student wishes to fulfill the ELR in this manner, they must contact the Kernodle Center at the beginning of the semester in which they plan to complete the requisite service hours. Kernodle Center staff will review the ELR workbook and process with the student before the service project begins.

Next Steps:

Email elonvols@elon.edu to set up an orientation with the Kernodle Center staff to discuss workbook, local social issues, and community partners.

ELR Resources

- [ELR Workbook](#)
- ["Service-Learning Essentials" Ch. 1](#)
- ["Leadership for Social Change"](#)
- ["Fostering Critical Reflection: Moving From a Service to a Social Justice Paradigm"](#)
- [Belk Library Service-Learning Research Guide](#)

Phoenix Serve

Phoenix Serve is Elon's community engagement platform connected with Phoenix Connect. Phoenix Serve connects students, staff, and faculty with service opportunities on-campus and with our Alamance County community partners and beyond. Utilize the platform to create service opportunities, find service opportunities, to validate service hours, and track your impact. Hours submitted via Phoenix Serve are verified by system administrators and/or community partners and end up on your [Elon Experiences Transcript](#).

Phoenix Serve is available for the campus community to use and is managed by the Kernodle Center for Civic Life.

Find Your Volunteer Opportunity

- [Visit Phoenix Serve](#), our community engagement platform, where you can search for volunteer opportunities on-campus and in our local community.
- Visit our Elon Volunteers! [social issue cluster page](#) to learn more about ways to get involved.
- Stop by the Kernodle Center in Moseley 230 to speak with a student leader or staff member to talk about opportunities for involvement.
- Email ambassadors@elon.edu to learn more about opportunities or to make an appointment to meet with a student leader or service ambassador.
- [Sign-up for our weekly e-newsletter](#) which provides information about weekly service options

- Elon staff members have the opportunity to utilize 16 hours of leave each year to volunteer with an approved local organization. Visit the [Staff Advisory Council page](#) for more information.

Learn More About Our Community and Social Issues

- Visit our Elon Volunteers! [social issue cluster page](#) to learn more about issues that are important to our campus and local community.
- Learn more about [Alamance County](#)
- Check out our [Social Issue Guides](#)

Preparing to Engage in the Community

- Read [Why We Do Community-Engaged Learning](#) (Donahue and Plaxton-Moore, 2018)
- Read [What We Gain from Community-Engaged Learning](#) (Donahue and Plaxton-Moore, 2018)
- Determine that there is a match between your goal(s) for what you'd like to get and give during this experience and the needs of the organization.
- Think about your skill sets and consider how they can be utilized to serve your organization.

Deepening Your Engagement

- Read [Service-Learning Essentials – Chapter 1](#) (Jacoby, 2014)
- Read [Fostering Critical Reflection: Moving from a Service to Social Justice Paradigm](#) (Owen, 2016)
- Read [Education Students for Personal and Social Responsibility: The Civic Learning Spiral](#) (McTighe Musil, 2009)
- Read [Analyzing Morton's Typology of Service Paradigms and Integrity](#) (Bringle, Hatcher, and McIntosh, 2006)
- Read [Asset-Based Community Development](#) (Kretzmann and McKnight, 1995)
- Read [Stanford's Principles of Ethical and Effective Service](#) (2014)
- Review the [PARE Model](#) of reflection

Community Partners

Our community partnerships are an integral component of the Kernodle Center for Civic Life. Each year, we partner with more than 80 local community agencies. These partners, including nonprofits, schools and government agencies, are the primary organizations in which Elon students serve. Resources and support are provided for our partners to sustain and strengthen our relationships with the community.

Benefits of Partnership

Community partners experience a variety of benefits when working with the Kernodle Center for Civic Life. Elon students, faculty, and staff assist local organizations in a variety of ways:

- Diversifying and increasing its volunteer pool
- Educating college students about community needs and social issues
- Promoting the organization to new audiences
- Providing access to university resources and professional development opportunities
- Creating positive relationships with members of the Elon community

Community Partner Resources and Support

Digital Resources

[Click here](#) for ideas for how to engage volunteers virtually.

Preparing for Partnership

This program is held once each semester and invites local partnering agencies with connecting experiences. Preparing for partnership helps provide direction for some of the upcoming Kernodle Center for Civic Life activities. It offers opportunities for training, discussion and access to additional Elon University resources. Our staff is available to support your individual needs and connect you with training opportunities for more information, contact elonvols@elon.edu

Principles of Good Community-Campus Partnerships*

- Partners have agreed upon mission, values, goals, and measurable outcomes for the partnership.
- The relationship between partners is characterized by mutual trust, respect, genuineness, and commitment.
- The partnership builds upon identified strengths and assets, but also addresses areas that need improvement.
- The partnership balances power among partners and enables resources among partners to be shared.

- There is clear, open and accessible communication between partners, making it an ongoing priority to listen to each need, develop a common language, and validate/clarify the meaning of terms.
- Roles, norms, and processes for the partnership are established with the input and agreement of all partners.
- There is feedback to, among, and from all stakeholders in the partnership, with the goals of continuously improving the partnership and its outcomes.
- Partners share the credit for the partnership's accomplishments.
- Partnerships take time to develop and evolve over time.

**From Campus-Community Partnerships for Health, Principles of Good Practice for Combining Service and Learning. (n.d.). Retrieved July 17, 2015.*

Communicating Expectations for Students

It is important to communicate to students the expectations of service-learners working with your organization. The following items are suggested expectations that can be shared with students serving at your site. These can be adapted to meet the needs of your organization. Service-learners should be expected to:

- Know the mission and history of your organization
- Know the learning objectives of the course and the function of the service in advancing these
- Commit to completing the service project and any other activities or assignments they take on
- Communicate problems or emergencies to the appropriate person in a timely manner
- Ask questions often and effectively deal with challenges
- Perform to the best of their abilities
- Be respectful toward staff members, community members and clients of the organization
- Maintain the dress and etiquette standard of the organization
- Refrain from sharing confidential or internal information with the media
- Call ahead or notify their site supervisor in a timely fashion if they will be late or absent
- Commit to the organization's cause throughout the duration of the service project
- Be self-motivated and self-directed
- Maintain responsibility for all deadlines

- Work to recognize and understand how their own social status and ideas of self-identity influence their attitudes and behaviors as service-learners
- Recognize the community organization as an agent to improving the community

Other expectations could include:

- Actively reflecting on their experiences with you or your organization's staff (if this is part of the service-learning arrangement)
- Actively listening to your and/or your organization's staff's feedback and guidance
- Communicating their specific skills, knowledge, talents or interests to you or your organization's staff

LINCS (Leaders in Collaborative Service)

Student leaders work with selected local partnering agencies. The role of these students is to assist with the coordination of Elon student volunteers that serve in each agency. These students serve as a link to the campus and provide a direct connection to the resources at Elon. Learn more about the [LINCS program](#).

Federal Work Study Program

Do you have staffing needs that Elon's Federal Work Study Service-Learning Program (FWSSLP) could assist with? The FWSSLP provides federal funding for current students to earn through part-time employment at a nonprofit or governmental agency. The purpose of these funds is to assist students in financing the costs of their education.

FWSSLP can be of great benefit to your organization because your organization only pays a small fraction of each student employee's wages after reimbursement. The hourly wage must be at least the Elon student employee minimum wage of \$9.00 per hour (\$7.25 federal minimum hourly base wage plus \$1.75 Elon hourly supplement). As a result, paying a student \$9.00 per hour would cost your organization about \$1.81 per hour (Elon reimbursement to your organization is 75% of the hourly wage of \$7.25 plus 100% of the \$1.75 Elon hourly supplement). Your organization is responsible

for paying 100% of the wages up front, then you will be reimbursed each month after submitting the monthly reimbursement voucher.

If you are interested in learning more about this program, please email Nancy Carpenter at ncarpenter4@elon.edu to ask any questions you have, receive an agency packet, get your job posted on the Elon Job Network (Elon's job posting system) and connect to Elon talent.

Volunteer Requests

The Kernodle Center welcomes service requests from the community seeking individual or group volunteers for one-time or ongoing projects that may not be met by Academic Service-Learning Courses or current Kernodle Center programs and events. Such requests might broadly address constant needs such as tutoring, serving meals to the hungry, teaching English as a second language, or addressing a particular local social issue. Other requests might focus on one-time events, such as a Haw River clean up, Easter egg hunts, calling scores at Senior Olympics, or planning an event for elderly residents of a nursing home.

The Kernodle Center cannot guarantee a student response, but organizations can create an account on Phoenix Serve for that purpose OR contact the downtowncenter@elon.edu to have their request posted. This will be posted on E-Net, Elon's online news site, and through outreach to specific groups on campus. Students are then responsible for contacting any partner with whom they would like to work.

Please consider the following when making a special request:

- Our Center gives priority to requests from non-profit organizations in Alamance County.
- The best time for your non-profit organization to submit a request is prior to the start of a given semester. January and August often serve as planning months; submitting requests at those times gives the Kernodle Center more time to plan a way to recruit volunteers for event(s).
- If students will require training from your organization, please make sure to mark that requirement on the special request form. If volunteers will be working with children in any capacity, please note that, as they will require training from the Kernodle Center.

- Although it is preferable to receive requests as early as possible, they must arrive in the Kernodle Center office at least 2-3 weeks prior to the service event date(s).
- Students will contact organizations directly so the organization may monitor how a specific need is met.
- It is helpful to keep a list of responding students handy to contact directly in the future should needs arise.
- Individual organizations, not Elon or the Kernodle Center, are responsible for volunteer insurance.
- Requests must be agency-based. The Kernodle Center will not post requests for individual needs in the home, such as caretakers and drivers.
- To remain nonpartisan and in compliance with the [University's guidelines on Civic Engagement](#), requests for volunteers for political affiliations will not be announced.

Volunteer requests involving service in a private residence (e.g. tutoring, yard work, etc) or transporting individuals (e.g., to appointments, schools, etc) will not be processed.

How to Make a Request

Three-to-six weeks before an event (or events), determine the specific need, including dates, times, and number of volunteers required. Be sure to clearly define the responsibilities of the volunteer and determine a date by which you need a response. To request volunteer support for one-time and ongoing events email downtowncenter@elon.edu

Elon University's **Downtown Center for Community Engagement**, located at 217 East Davis Street in Downtown Burlington, supports the expansion of community programs and partnerships that help hundreds of Alamance County residents and provide rich learning experiences for Elon students. The 1,700-square-foot building also provides office space for The Village Project, an outreach program of Elon's School of Education. The Kernodle Center for Civic Life links the Elon University campus to downtown Burlington. Campus members seeking to work with local nonprofit organizations have a space to convene and plan mutually beneficial partnerships.

The Downtown Center is available to any non-profit organization in Alamance County. It is a great spot for meetings, retreats, or trainings. To reserve the Downtown Center or for more information email downtowncenter@elon.edu.

Protection of Minors

Prior to working with minors on campus, everyone is required to complete an annual background check and the Protection of Minors training course that includes a short quiz that requires a minimum passing score of 80%.

Here are the links to the required course based:

- [Click here](#) for course access for employees, students or affiliates of Elon University
- [Click here](#) for course access for individuals not employed or affiliated with Elon University

Background Checks

Background checks for Elon employees should be sent to Sherri Wolford at swolford@elon.edu. All other background check requests should be sent to Tammy Hill at thill@elon.edu. Those interested in volunteering with the Alamance and Burlington school systems should contact Lesley Henry, the Director of Education and Outreach for the school of education, at Lhenry7@elon.edu

Partners in Safety

Elon University is committed to keeping everyone safe this semester including our community partners. To assist with sharing important safety information and updates on plans for each semester the university has established the **[Ready and Resilient](#)** website, which emphasizes our mutual responsibility to each other and is the official source for up-to-date information. Please take time to review the website and the various links on the right side of the page that provide important information, a few of which are highlighted below.

All members of the Elon University community are being asked to agree to the [Healthy Elon Commitment](#). As Community Partners that are considered members of this community and that work integrally with all students,

faculty and staff, we are asking that you also agree to follow this commitment. We recognize some of the language pertains specifically to students; however, we feel the commitment is applicable and therefore are asking each of you to agree.

Important Ready and Resilient Website Highlights:

- [2020-2021 Calendar](#)
- [Health Requirements and Resources](#)
 - [Face Covering Policy](#)
 - [COVID-19 Dashboard](#)
 - [Healthy Elon Commitment](#)
- [Elon University COVID-19 Health and Safety Procedures](#)
- [Procedimientos de Salud y Seguridad de la Universidad de Elon COVID-19 \(SPANISH\)](#)

Elon University will work closely with the Alamance County Health Department to follow county and state notification procedures for close contacts of any student, faculty or staff member who tests positive for COVID-19. If the Health Department becomes aware that a community partner member may be a close contact of an infected student faculty or staff member, they will notify the close contacts according to their guidelines. The health department will not release the name of the student. If the university becomes aware that a student has interacted in a partner agency during the time period in which they may have been suspected to be contagious, the university will advise the community partner. However, the university cannot release the name of the student or any identifying information.

We recognize that you have safety protocols in place, and we expect our faculty, staff and students to adhere to your safety protocols when they are working with you at your site. You can ask students to leave your organization if they are not willing to comply. In addition to notifying the Alamance County Health Department, please notify Mary Morrison mmorrison4@elon.edu at Elon University if you become aware of a student, faculty or staff exposure while at your organization.

Once again, we appreciate your work with Elon University faculty, staff and students and the meaningful ways you continue to be our partners in safety this year.

The Community-Campus Partnership Agreement is being developed for implementation in the fall of 2021.

Partnership Review

Efforts are being made to create a partnership review team that will convene every three years of the partnership, with staggered organizations, and allow for dialogue between the Kernodle Center staff, faculty and students and partnering organization to jointly assess the benefits, changes and needs within the partnership.

Kernodle Center for Civic Life Expectations

You commit to fulfilling certain responsibilities as you work with others in our community. The following expectations are guidelines for assuring that you have a productive learning experience and that community-campus relationships remain reciprocal and mutually beneficial. In the course of your community engagement activities, remember that your responsible actions reflect well on Elon University as a whole, and, as a person connected to higher education, are setting an example and mentoring others through your interactions. In addition, I understand others may also hold me accountable for my behavior as opportunities to engage are a privilege.

AS AN ELON UNIVERSITY REPRESENTATIVE...

- I agree to enter the community with a learning mindset and recognize that others may have experienced social impacts that are not within my own experiences.
- I agree to always conduct myself with integrity. This includes being honest, present and showing respect for others, and their property. I understand the community is investing valuable resources in my learning. I commit to being drug and alcohol free prior to and during my service experience and will restrict my personal phone use.
- I acknowledge that I am committing time to build stronger communities with others. I understand my role is to work *with* the community and not for it by listening, learning, and applying my skills

and talents where the community sees them best utilized. I recognize that my opinion is one of many and will enter community spaces with an open mindset that postpones judgement. In addition, professional boundaries are important and will require my attention as I interact with others.

COMMITMENT AND IMPACT

- Be punctual and stick to a regularly scheduled time.
- Notify your site supervisor as soon as a scheduling conflict arises.
- Plan your time so that your other responsibilities rarely interfere with your commitment.
- Research shows that the greatest impacts for self and community are experienced with consistency over a lengthy period of time.
- **If your community engagement is course required, and you think that your course requirements are not being met by the service experiences at your placement, it is your responsibility to discuss the matter with your professor and agency supervisor to explore additional opportunities within the organization.**

DRESS AND ACT APPROPRIATELY

Treat your supervisor and others with courtesy and kindness. Dress neatly and appropriately (check with your site staff for their conduct and dress codes as these vary by work environment). Set a positive standard.

ATTRIBUTES OF WORKING “WITH NOT FOR”

Read and understand the organization’s mission and seek to connect your activities to it. Your purpose is to work WITH the organization’s identified opportunities and being flexible in situations can assist the partnership in working smoothly and producing positive outcomes for everyone involved. Keep a learning and active mindset, whenever possible.

AGENCY POLICIES AND PROCEDURES

An orientation will help you be knowledgeable of and act according to agency policies, protocols, procedures, and expectations. If these policies and procedures are not specified or clearly stated or offered, please ask your agency site supervisor for them. Also, familiarize yourself with organization parking, as well as people, places, and things that can assist you in case an emergency.

AGENCY TRAINING

Most organizations will conduct their own training/orientation/tour. It is crucial that you attend. Apply common sense situations and ask for assistance, if in doubt.

TRANSPORTATION

Elon University has decided to discontinue two Bio Bus routes. The West Campus loop and the Downtown/East Burlington route will no longer be offered. The service car is available to reserve for students to drive themselves to their respective service sites. The reservation form can be accessed on PhoniexConnect by creating an event titled 'Service Car Reservation.' Please come to the Kernodle Center with any questions. Students must be a University approved driver.

Parking

There is visitor parking in designated areas around campus please visit the website to familiarize yourself with these.

[Visitor parking can be found here](#)

CONFIDENTIALITY

At all times, keep confidential all identifying information about the people served. This includes names, addresses, phone numbers, personal or family problems, places of employment, living habits, and other things that may be discussed with or in front of you. Please use pseudonyms if referencing within your course assignments, presentations, or discussions. Photos should not be taken without permission from the organization.

WHAT TO DO IN THE EVENT OF PROBLEMS

Should a problem arise between you and others, notify your agency site supervisor as soon as possible. If problems occur with your supervisor or you feel are treated unfairly within the agency, please immediately notify your professor. In addition, also contact a professional staff at the Kernodle Center Office at (336)-278-7250 to report it.

SUSPECTED CHILD OR ELDER ABUSE

Suspicion of child or elder abuse warrants notification of a higher authority. You are to seek assistance from your agency site supervisor. Anyone who suspects that a child or elder is being abused or neglected is required by law to report it to the NC Department of Social Services at (336) 570-6532. For more information on child abuse see:

<http://www.ncdhhs.gov/dss/cps/about.htm> For more information on elder abuse see:
<http://www.ncdoj.gov/Help-for-Victims/Elder-Abuse-Victims.aspx>.

VIOLATION OF BOUNDARIES

Students who believe they have been the victims of interpersonal violence, including sexual violence have the right to report the incident in any or all of the following ways:

- Safeline: (336)278-3333 (24/7)
- Title IX Coordinator: Felicia Cenca (336) 278-5787 or fcenca@elon.edu
- Any Elon University “responsible employee/mandatory reporter ” under Title IX
- Other questionable or inappropriate behaviors should be reported to the Kernodle Center for Civic Life (336) 278-7250

AGREEMENT STATEMENT

I have carefully read and understand the Kernodle Center for Civic Life’s Expectations statement. I agree to uphold them to the best of my ability and recognize that my actions and attitude reflect directly upon Elon University as a whole. This agreement is to be referenced during my community engaged experience as a reminder of the expectations and support available to me.

I will take the Elon University REQUIRED Protection of Minors Training Protection before beginning my service-learning experience: <https://moodle.elon.edu/course/view.php?id=33325>

Signature_____

Date_____

Keep our phone number with you for quick reference:

(336)278-7250

Kernodle Center for Civic Life

230 Moseley Center Elon University

www.elon.edu/service