

Position Description: Linking Generations Coordinator

Purpose of Position

The Linking Generations Coordinator is responsible for coordinator activities with a local senior center (4-6 per semester).

Perks

- Mentor peers in their personal and professional growth
- Make a positive impact in our local community alongside peers with similar values
- Possibility of earning Service and Leadership ELR's

Essential Duties/Responsibilities

- Planning activities for residents (past activities have included technology assistance and crafts)
- Utilize budget for activities
- Recruiting students to participate in activities
- Work collaboratively with the other coordinator effectively
- Hold one consistent office hour in Kernodle Center each week
- Meet regularly with pro-staff advisor
- As part of this position, you will foster relationships with other students, staff, faculty community partners to create an environment for positive growth and build a constellation of mentors

Qualifications

- Work 3-4 hours a week in order to successfully accomplish responsibilities required of position
- Comfortable speaking in front of groups, recruiting volunteers, promoting/advertising event
- Demonstrated time management, organization, and interpersonal skills
- Effective communication skills, both written and verbal
- Must be available for the following trainings and meetings:
 - Spring new leader transition workshop in April, Fall Student Organization Fair, Fall All EV! Leader's workshop, Spring All EV! Leader's workshop, Monthly EV! Institutes in October, November, March, and April

For more information about this position contact elonvols@elon.edu

The logo consists of the letters "EV!" in a bold, black, sans-serif font. The exclamation point is slightly larger than the letters. The logo is set against a white background with a subtle drop shadow, giving it a 3D appearance.