



Elon University
Student Government Association Constitution
2021

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PREAMBLE

We, the students of Elon University, realizing the need for justice and progress of scholarship, leadership, and the arts in a model of fair representation and in the spirit of Numen Lumen, do hereby ordain and adopt this constitution of the Student Government Association of Elon University.

ARTICLE I. NAME

The name of the government herein established shall be the Student Government Association of Elon University (SGA)

ARTICLE II. PURPOSE

The purpose of the Student Government Association, authorized by the Elon University Administration, shall be to represent the rights and opinions of the student body in a manner consistent with the mission and honor code of Elon University, to provide for appropriate student activities, and to join with the faculty and administrators of the university in building a stronger, more effective living and learning community.

ARTICLE III. STUDENT ACTIVITY FEES

A. Amount

- a. The SGA reserves the right to recommend to the Budget Committee of the University and the Board of Trustees the amount of its student activities fees.

B. Collection

- a. The university shall collect the student activities fees from each student at the time of registration for classes. This shall be done only if the Board of Trustees has approved the amount of fees to be collected. SGA will receive an annual allocation as determined by the Vice President of Student Life.

C. Distribution

- a. The SGA Finance Board chaired by the Vice President of Finance shall be charged with distributing allocated Student Activity Fees in a just and impartial manner in accordance with the SGA Finance Board Manual.
- b. Finance Board
 - i. The Vice President of Finance shall serve as the chair of the board.
 - ii. The voting members of the Finance Board shall consist of the four (4) Class Treasurers, the Assistant Comptroller, and four (4) non-Senator elected members. A simple majority vote is required for a request to pass. In the case of a tie, the Vice President of Finance retains the right to vote.

- iii. The board shall conduct weekly meetings, as described in the Finance Board Manual, in addition to the following:
 1. The deliberations shall be closed, but all records of the votes shall be entered into the Senate Records.
 2. The board may invite a student(s) or an organization's representative(s) during deliberation of an allocation to provide additional information on the organization's behalf, should the organization so desire.
 3. The SGA and the Finance Board reserve the right to allocate all other fees with regard to the Finance Board Manual in a proper manner as the Senate sees fit.

D. Excess Yearly Funds

- a. In consultation with the University's Vice President of Student Life the Finance Board shall maintain a reserve fund that shall not exceed the yearly operating budget of SGA.
- b. In consultation with the Finance Board, the SGA Senate shall reserve the right to allocate reserve funds through legislation towards campus improvements or any other cause.

ARTICLE IV. MEMBERSHIP

A. Qualifications

- a. Members of the Student Government Association must meet these requirements upon election or appointment and for the duration of their term in office:
 - i. Be enrolled as a full-time undergraduate student of Elon University or a part-time senior in their last semester.
 - ii. Have paid student activity fees or Elon semester Study Abroad Fee.
 - iii. Be in overall good standing with the institution, including conduct standing.
 - iv. Hold a cumulative 2.7 Grade Point Average.
 - v. Uphold all pledges set forth in the SGA Oath of Office.
- b. There shall be a one semester probationary period for any member of SGA (Legislative, Executive, Judicial) who does not meet the Grade Point Average requirements of SGA. Members who do not meet minimum grade point average and standing shall not be eligible to run for office

B. Removal

- a. If a member is removed from office by the SGA Judiciary or as a result of their university standing, that member shall be barred from holding a position on SGA for one year from the date of their infraction.

C. Legislative Year

- a. Newly elected senators shall take the oath of office on the second Thursday following their election. This shall also be the first business meeting of the newly elected senate. Any senators appointed at a later date shall be sworn in at the earliest possible business meeting.
- b. Executive officers will take the ceremonial oath of office during the Lambert Awards. Their term will coincide with the first legislative meeting.
- c. The previous Senate's term shall conclude as the next Executive Officers are being sworn in.
- d. The senate year shall commence on the date set forth in the Spring Election Rules.

D. Oath of Office

- a. All members of SGA shall take the SGA Oath of Office administered by the Chief Justice of the Judicial Branch or appropriate designee before assuming their positions and responsibilities.
- b. The SGA Oath of Office is as follows:
 - i. "I hereby pledge to faithfully represent the rights and opinions of the student body in a manner consistent with the mission and honor code of Elon University" (I will) "I will fulfill, to the best of my ability, all duties incumbent upon me as a member of the Student Government Association of Elon University" (*I will*)

ARTICLE V. ELECTIONS

A. Elections Committee

- a. The Elections Committee shall propose the Elections Packet at a time deemed necessary by the chairs of the Elections Committee and the Speaker of the Senate. The packet shall be subject to the approval of the Senate by a two-thirds majority vote.
- b. The Elections Committee shall be composed of Senators of the Senior class who will not be eligible to participate in any of the elections they administer. They shall work in consultation with the Judicial Branch of SGA and the Chief Justice to ensure a fair and just electoral process.

B. Elections Packet

- a. Definition
 - i. The elections packet shall consist of elections guidelines, policies and processes:
 1. Any violation of the Elections Packet may result in loss of candidacy. If a violation of the Elections packet occurs, these procedures will be followed:

- a. The Elections Committee Chairs will report the violation to the Judicial Branch. The Justices will then decide whether the candidate will be disqualified. A simple majority is needed to disqualify a candidate.
 - i. If the candidate is a current member of the Judiciary, the Elections Committee Chairs will report the violation to the Senate. The Speaker shall then lead the Senate through the same procedure to decide whether the candidate will be disqualified.
 - b. Filing for Candidacy
 - i. To be eligible for the ballot, all candidates must sign the Elections Packet verifying knowledge of the rules and agreeing to their adherence.
 - ii. All candidates must be eligible for membership of SGA as stated in Article IV, Section A.
- C. Voting
 - a. Only members of the Elon University undergraduate student body who have paid their student activity fees or the Elon semester Study Abroad Fee shall be entitled to vote in any SGA election.
 - b. Candidates for Executive positions must win a majority vote of the votes cast in a campus wide election (50% plus one of the total votes cast). In the event no majority is achieved by a candidate, a run-off election between the top two vote recipients will be held at a date to be selected by the Elections Committee.
 - c. All candidates for elected Senatorial positions must win a plurality of votes cast in a campus wide election.

ARTICLE VI. LEGISLATIVE BRANCH

- A. Definition
 - a. All legislative powers herein granted by the Elon University Administration and SGA Constitution shall be vested in the Senate.
- B. Leadership
 - a. The Speaker of the Senate, Speaker Pro Temp, Parliamentarian, and Committee Chairs shall work together to organize and direct the Senate's actions.
 - b. The Senate Leadership shall have authority to draft the agenda for each meeting and must approve all legislation before it reaches the Senate floor.
 - c. The Senate Leadership shall meet regularly as outlined in the SGA Bylaws.
 - d. Speaker of the Senate
 - i. The Speaker shall be chosen by Senators immediately following the Oath of Office for Senators on the first meeting of the legislative year.

1. To qualify for the internal election of the Speaker of the Senate, a Senator must have been elected in the previous election and have had previous experience in the Senate.
 2. The newly elected Speaker shall vacate their Senate seat and all accompanying duties and privileges associated with the position.
- ii. The Speaker shall be empowered to call any special meetings of the Senate as deemed necessary by the Senate Leadership.
 - iii. The Speaker shall be responsible for the appointment of Senators to Senate committees, as well as, the nomination of Senators to Committee Chair positions.
 - iv. The Speaker shall be responsible for drafting the Senate Rules to govern the Senate during the legislative year. The rules shall be submitted to the Senate for any amendment, and approval by two-thirds majority is required.
 - v. The Speaker shall maintain all legislative correspondence, including the notification of legislation that directly affects any individual or organization.
 - vi. The Speaker shall be responsible for communicating all appropriate notices to members of the Senate concerning regular and special meetings.
 - vii. The Speaker of the Senate shall receive, for services rendered, a stipend, which shall neither be increased nor decreased during their term of office.
 1. To be eligible for the stipend, the Speaker must hold a minimum amount of office hours in the SGA Office, which is to be outlined in the Senate Rules for the respective legislative year.
- e. Speaker Pro Tempore
- i. The Speaker Pro Tempore shall meet with the Speaker of the Senate and Senate Leadership as mandated in the SGA Bylaws.
 - ii. The Speaker Pro Tempore shall assume the responsibilities of the Speaker in the absence of the Speaker of the Senate.
 - iii. The Speaker Pro Tempore shall be responsible for ensuring the Senate adheres to any dress code set in the SGA Bylaws.
 - iv. The Speaker Pro Tempore shall assist the Speaker of the Senate in maintaining proper parliamentary procedure during Senate meetings.
 - v. The Speaker Pro Tempore shall be elected internally by the Senate with a simple majority vote and serve for the duration of the legislative year.
- f. Parliamentarian
- i. The Parliamentarian shall be responsible for keeping all legislative records.

- ii. The Parliamentarian shall be responsible for all other clerical work for the Senate, including but not limited to, attendance and roll call voting.
- iii. The Parliamentarian shall be elected internally by the Senate with a simple majority vote and serve for the duration of the legislative year.

g. Committee Chairs

- i. The Committee Chairs are appointed by the Speaker of the Senate and may be removed at the discretion of the Speaker.
- ii. The Committee Chairs shall be approved by the Senate with a simple majority vote and serve for the duration of the legislative year.

C. Senators

a. Definition

- i. Representatives from each academic class and undergraduate college shall form the voting body of the SGA Senate.
- ii. Only Senators who have taken the Oath of Office may participate in Senate Voting procedures.
- iii. All voting seats within the Senate must have been open to a campus wide vote before being filled through appointment.

b. Duties and Responsibilities

- i. Each senator shall be a member of at least one committee.
- ii. Each senator shall be responsible for all SGA meetings required by office, Senate, Committee, special, or otherwise. In addition, each senator has the obligation to be informed of the location and time of the meetings.
- iii. Each senator shall be responsible for any duties outlined in the SGA Constitution, in the SGA Bylaws, and by their Committee Chair.
- iv. Each senator is required to participate in a minimum of four (4) hours of programming sponsored by a campus cultural identity group, center or organization.
 - 1. SICC will be required to regularly update a list of cultural organizations on campus and provide an updated list of acceptable/activities programs and their hour equivalents.
 - 2. Participation and attendance at these events will be tracked by the Parliamentarian.
- v. Each senator is required to participate in a diversity, equity, and inclusivity training.
 - 1. This training is under the purview of the Speaker of the Senate to coordinate. It is recommended to host the training during the annual Senate retreat.
 - 2. It is recommended that the training be led by representatives from the Center for Race, Ethnicity, and Diversity Education, Gender and LGBTQIA Center, and/or Center for Leadership.

c. Class Senators

- i. Each class shall elect a President, Treasurer, and Class Senators.
 - 1. The exact number of Class Senators shall be specified in the SGA Bylaws, with the expectation that the First-Year class will have 1 more Class Senator than the Sophomore, Junior and Senior classes.
- ii. Class Senators shall be responsible for communicating with their constituents, both in their class and the general student body, and regularly reporting on these sentiments to the Senate as defined in the SGA Bylaws.
- iii. Class standing will be defined by the SGA Bylaws and can be evaluated by the Elections Committee as needed.

d. Academic Senators

- i. The Academic Senators shall represent the five undergraduate colleges of Elon University: the College of Arts and Science, the School of Education, the Love School of Business, the School of Communications, and the School of Health Sciences.
 - 1. The number of senators for each college shall be proportional to the total number of students in each college and shall be specified in the SGA Bylaws.
- ii. Academic Senators shall be responsible for communicating with their constituents, students within their respective college, and regularly reporting on these sentiments and initiative updates to the Senate as defined in the SGA Bylaws.
- iii. Academic Senators representing their respective colleges shall meet with their Deans as stipulated in the SGA Bylaws, but no less than once per semester.

D. Committees

a. Standing Committees

- i. There shall be standing committees in the Senate, to which the Speaker of the Senate may appoint chairpersons and designate the number of members of which each committee shall consist.
- ii. The Committee Chairs serve a term coinciding with the legislative year and at the discretion of the Speaker.
- iii. All committees shall meet as specified in the Bylaws.

b. Academic Relations Committee

- i. The Committee shall produce a set of goals for the Academic Relations Committee to be carried out during the Senate term.

- ii. The Chair of the Committee shall arrange a meeting with the Provost/Executive Vice President at least once per semester in accordance with the SGA Bylaws.
 - iii. The Committee shall arrange a meeting with the Faculty Academic Council Chair at least once per academic year.
 - iv. The Committee shall be responsible for planning and coordinating events for the student body to help enrich every students' academic experience, including, but not limited to, the Steven House Academic Opportunities Fair.
- c. Elections Committee
- i. This committee will manage all elections conducted by the SGA.
 - ii. This committee shall edit the Elections Packet as needed, to be approved by the Senate as outlined in Article V.
 - iii. This committee may be chaired by a member of the Senate who is a member of the Senior class and therefore not a candidate in the election.
 - iv. Members of the committee may be senators or students not participating in an upcoming election cycle.
- d. One Phoenix Committee
- i. This committee shall be responsible for the planning and execution of school spirit and community building initiatives of the SGA along with other activities deemed necessary by the Senate Leadership.
 - ii. The committee shall work collaboratively on University changes to help enhance a sense of community and belonging on campus.
 - iii. The Committee shall execute internal events and traditions such as the Dr. Leo Lambert Awards, Administrative Professionals' Day, Trick-or-Treat Moseley, the 9/11 Memorial, the Holiday Party, and Senate Dinner.
- e. Student Inclusive Campus Committee (SICC)
- i. This committee will be responsible for promoting an inclusive campus for all students. The committee will work with the student body, Senate, and administration to initiate, develop, and support diversity, equity, and inclusivity initiatives on campus.
 - ii. This committee shall be chaired by two SGA members appointed by the Speaker of the Senate.
 - iii. Additional members will include Senators, SGA representatives and students from identity-centric organizations across campus.
 - iv. This committee will be responsible for maintaining an updated document of cultural organizations on campus and update the Senate on cultural events and groups around campus.

f. Student Outreach Committee

- i. This committee shall work with the school administration and other organizations to address the concerns of the student body.
- ii. The Committee shall investigate concerns that are brought to the Senate that affect the student body.
- iii. The Committee shall be responsible for polling, surveying, and outreach to the student body to recognize issues concerning the student body.
- iv. The Committee shall be responsible for assisting the development of projects, initiatives, and other innovative solutions to issues facing the student body.
- v. The Committee shall be responsible for collaborating with students, campus departments, and other relevant parties when working on issues and implementing initiatives.

g. AdHoc Committees

- i. AdHoc Committees serve as temporary committees to respond to changing issues within SGA and the student body as they arise.
- ii. These shall be created by the Speaker of the Senate and approved by the Senate Leadership when deemed necessary.
- iii. After the period of one (1) calendar year, the Senate by two-thirds majority vote may deem an AdHoc Committee important to the mission and functioning of the SGA to become a standing committee.

E. Meetings

- a. The Speaker of the Senate shall preside over meetings. The Speaker shall have no vote, except in the case of a tie.
- b. A simple majority of the total membership of the Senate shall constitute a quorum.
- c. The meetings shall be conducted under the Senate Rules for the respective legislative year. Members are required to attend Senate meetings as mandated by the Senate Rules.
- d. Senators not in attendance are subject to the senatorial conduct process as outlined in the Judicial Manual, SGA Bylaws, and SGA Code of Ethics.
- e. Each Committee shall hold meetings of its representatives in accordance with the SGA Bylaws.

F. Legislation

a. Definition

- i. The Senate shall have the authority to draft and consider legislation in the form of bills, resolutions, and proclamations.
- ii. Bills
 1. A bill shall be defined as legislation with which the Senate takes action on a matter.

- iii. Resolutions

- 1. A resolution shall be defined as legislation which expresses the will of the Senate, but takes no action.

- iv. Proclamations

- 1. A proclamation shall highlight or recognize events that are deemed to be important for the Senate to acknowledge, but in which no formal action is taken.

- b. Passage

- i. Legislation shall pass with a simple majority of all senators present.

- c. Eligibility

- i. All senators shall be eligible to present legislation to the Senate for consideration, as its sponsor.
- ii. Any member of the undergraduate student body shall be eligible to author legislation.

G. Veto

- a. Senate approved legislation shall be presented to the Student Body President, who upon approval shall sign it immediately.

- b. Should the Student Body President not approve the legislation, the Student Body President has veto power over any piece of legislation, but must return the legislation to the Senate in its entirety with objections.

- c. Vetoes Legislation

- i. The Senate has the power to override a presidential veto with two thirds majority of those present. An override must take place within two consecutive business meetings of the legislation being returned to the Senate.

- ii. Vetoes legislation may also be amended and presented to the Senate for a re-vote.

- d. Any legislation presented to the Student Body President must be signed or vetoed within two weeks time. Failure to do so renders the bill effective immediately.

H. Records

- a. The Parliamentarian shall keep records of the Senate, Committee, Class meetings, and other proceedings.

- b. The Senate records shall be made available upon request.

- c. Records shall be transmitted annually to the Elon University Archives.

I. Vacancies

- a. In the absence of the Speaker of the Senate, responsibilities will be assumed by the Speaker Pro Tempore.

- b. Should a vacancy occur within the class office of President, the Class Senators shall vote amongst themselves to fill the position.

- c. In the case that the Treasurer or any Class Senator position becomes vacant, the process of filling the vacancy shall be in accordance with Article VII. Section B. Subsection a. Clause i. of the SGA Constitution.

ARTICLE VII. EXECUTIVE BRANCH

A. Definition

- a. The executive powers herein granted by the Elon University Administration and SGA constitution shall be vested in the SGA Executive Branch and its members led by the Student Body President.
- b. Executive Offices shall be elected by the student body in general elections and serve terms concurrent with the legislative year as defined in Article IV. Section C. of the SGA Constitution.
- c. The Student Body President, Vice President of Communications, and Vice President of Finance shall receive, for services rendered, a stipend, which shall neither be increased nor decreased during their term of office. A joint committee consisting of members from the Judicial and Finance Committees shall review the amount of the stipend and the manner of distribution if called to review the stipends by the outgoing Executive Officers.
 - i. To be eligible for stipends, each Executive must hold a minimum amount of office hours in the SGA Office, which is to be outlined in the SGA Bylaws for the respective legislative year.
- d. Before assuming office, the Student Body President, Vice President of Communications, and Vice President of Finance shall take an oath of office, which shall be administered by the outgoing Executive President or a designated person selected by the outgoing Executive President.
- e. During their terms of office, the Executive Officers of the SGA shall not be appointed or elected to any other office in the SGA, except in the event to fill a vacancy as designated by Article VII, Section D of the SGA Constitution.
- f. At the time of election, candidates for the office of the Student Body President, Vice President of Communications, and Vice President of Finance shall be members of the rising Junior Class or the rising Senior Class.
- g. The Executive Officers must regularly attend the Senate Meetings of the Legislative Branch to provide updates and foster communication between the two branches.

B. Executive Offices

- a. Student Body President
 - i. All vacant positions of the SGA are the responsibility of the Student Body President to fill within a reasonable time. All vacant positions of the Senate must be confirmed by a two-thirds majority vote of the Senate.

- ii. In all official dealings with the students of other colleges or universities, and in all dealings with Elon University faculty and administration, the Student Body President shall represent the student body.
 - iii. The Student Body President shall serve as the Chair of the Cabinet and be responsible for ensuring the continued progress of improvements and initiatives to better Elon University's campus and student body.
 - iv. The Student Body President shall be empowered to create AdHoc Initiative Director Positions within the Cabinet as deemed necessary, as outlined in Article VII, Section C, Subsection a, Clause iii.
 - v. Joint Faculty/Administration and Student Committees
 - 1. These committees shall have students appointed to them by the Student Body President with the approval of the Senate.
 - 2. These committees are external to the Senate. A list of joint committees requiring a nomination by the Student Body President can be found within the SGA Bylaws.
 - 3. These committees shall regularly report to the Student Body President through the appointed student representatives as stipulated in the SGA Bylaws.
 - 4. The progress and significant updates from these committees shall be compiled by the Student Body President in a yearly report to the Senate.
- b. Vice President of Communications
- i. Duties and Responsibilities
 - 1. Shall be responsible for monthly planning of SGA outreach events.
 - 2. Shall be responsible for maintaining the social media and communications platforms of SGA.
 - 3. Shall be responsible for collaborating with the Legislative, Executive, and Judicial Branches to ensure transparency to the student body through easily accessed records and information.
 - 4. Shall be responsible for collaborating with the University Administration to plan and execute engagement and outreach events.
 - 5. Shall be empowered to appoint persons to positions on a Communications Team as deemed necessary, to aid in executing the duties of the office.
 - ii. Assistant Vice President of Communications
 - 1. Shall meet regularly with the Vice President of Communications as mandated in the SGA Bylaws.

2. Shall assist in fulfilling all communications and outreach duties of the Vice President of Communications.
3. Shall serve as the Assistant Chair of the Communications Team of SGA.
4. Shall be appointed by the Vice President of Communications with subsequent approval by the Senate, serve at the discretion of the Vice President of Communications, and can be removed by the Vice President of Communications.
5. Shall serve in conjunction with the Vice President of Communications's term.

c. Vice President of Finance

i. Duties and Responsibilities

1. The Vice President of Finance shall serve as the Finance Board Chair.
2. The Vice President of Finance has the duty to follow and maintain the Finance Board Manual.
3. The Vice President of Finance shall report the State of the Treasury to the Senate upon request or as needed.
4. Permanent records of all receipts and expenditures of the SGA and all monies allocated by the SGA shall be kept by the Vice President of Finance in accordance with university policies.
5. The Vice President of Finance shall propose the Finance Board Manual for Senate approval at a meeting determined by the Vice President of Finance and Speaker of the Senate.

ii. Assistant Comptroller

1. Shall meet with the Vice President of Finance as mandated in the SGA Bylaws.
2. Shall serve as the Assistant Chair of the Finance Board.
3. Shall be appointed by the Vice President of Finance with subsequent approval by the Senate, serve at the discretion of the Vice President of Finance, and can be removed by the Vice President of Finance.
4. Shall serve in conjunction with the Vice President of Finance's term.

C. Cabinet

a. Definition

- i. Cabinet positions may be filled by any student who meets the qualifications of SGA as laid out in Article IV, Section A of the SGA Constitution, including current Senators.

- ii. All cabinet positions shall be appointed by the Student Body President and are subject to a two-thirds majority vote of the Senate for confirmation. They serve at the discretion of the Student Body President and may be removed at the discretion of the Student Body President.
 - iii. The Student Body President will have the ability to create new positions within the Cabinet for initiatives that they deem necessary with a two-thirds majority vote of the Senate.
 - iv. The Chair of the Cabinet shall be the Student Body President who will organize and lead its members.
 - v. The Cabinet shall meet regularly as specified by the SGA Bylaws to report updates and initiatives to the Chair.
- b. Chief of Staff
- i. The Chief of Staff shall serve as the assistant to the Student Body President and therefore shall meet with the Student Body President as mandated in the SGA Bylaws.
 - ii. The Chief of Staff shall assist with the communication between all student appointments to special, standing, and advisory faculty/staff committees and SGA
 - iii. The Chief of Staff shall assist the Student Body President in promoting SGA interaction with other student governments.
 - iv. The Chief of Staff shall serve as the Assistant Chair of the Cabinet and help the Student Body President coordinate all of the duties and initiatives of the Cabinet members.
- c. Civic Engagement and Service Director
- i. Shall partner with Elon Volunteers and the Kernodle Center for Service Learning and Community Engagement to promote service opportunities available to students for organizations to complete service hours and build strong relationships with these departments.
 - ii. Shall collaborate with Elon Votes during election years to promote civic engagement on Elon's campus.
 - iii. Shall serve as the SGA representative on the Political Engagement Working Group within the Kernodle Center for Service Learning and Community Engagement.
- d. Community Outreach Director
- i. Shall work to build strong relationships with the Town of Elon, City of Burlington, Alamance County, and other surrounding communities.
 - ii. Shall regularly attend Town of Elon Board of Aldermen meetings to advocate for the student body and report the subject and outcomes of these meetings to the Student Body President.

- iii. Shall meet regularly with the Chief of the Elon University Police Department, the Chief of the Town of Elon Police, or other municipal police departments.
- e. Diversity Director
 - i. Shall work to develop the long term plan for growth of Elon's diversity of the student body and faculty members by partnering with the Center for Race, Ethnicity, and Diversity Education, Center for Equity and Inclusive Excellence, Center for Access and Success, Gender and LGBTQIA Center, the Office of Undergraduate Admissions, and any other relevant offices.
 - ii. Shall meet regularly with the Vice President and Associate Provost for Inclusive Excellence to build a relationship between the Division of Inclusive Excellence and SGA.
- f. Inclusion Director
 - i. Shall work to promote short-term inclusion initiatives on Elon's campus.
 - ii. Shall work to build relationships with all student cultural and identity based organizations.
 - iii. Shall work with the Office of Disabilities Resources to help provide resources and advocate for students with disabilities.
 - iv. Shall work with the Global Education Center to promote inclusion of international students on Elon's campus.
 - v. Shall meet regularly with the Vice President and Associate Provost for Inclusive Excellence to build a relationship between the Division of Inclusive Excellence and SGA.
 - vi. Shall partner with the Truitt Center for Religious & Spiritual Life, Religious and Spiritual organizations, and centers on campus to strengthen and support the university's goals of multifaith learning and competencies.
- g. Wellness and Wellbeing Director
 - i. Shall work to advocate for the student body on all matters relating to physical and mental health, wellness and wellbeing.
 - ii. Shall create a yearly action plan to help improve the condition of wellness and wellbeing within the Elon University community.
 - iii. Shall be responsible for working with the Elon University Council on Wellness and Wellbeing, Counseling Services, Student Care and Outreach, Campus Recreation and Wellness, SPARKS, and Residence Life to promote wellness and wellbeing resources to the student body.
 - iv. Shall plan one (1) mental health training event for all members of SGA per legislative year.

- h. Student Engagement Director
 - i. Shall work with Athletics, Student Union Board, and the Office of Student Involvement to engage and promote events for students on campus.
 - ii. Shall serve to build strong connections between the Office of Fraternity and Sorority Life, Interfraternity Council, Panhellenic Association, and National Panhellenic Council and SGA.
 - iii. Shall partner with Residence Life to promote on campus events.
 - iv. Shall partner with the Student Athletic Advisory Committee (SAAC) to promote communication.
- i. Sustainability Director
 - i. Shall partner with the Office of Sustainability, Elon Dining, Eco-Reps, and any other relevant group to promote sustainability on Elon University campus.
 - ii. Shall advise SGA on the environmental impacts of SGAs actions, especially when it comes to Elon's carbon inventory and the strategic planning goal to become carbon neutral.

D. Vacancies

- a. Student Body President:
 - i. Removal of the Student Body President
 - 1. In the case that the Student Body President is removed from the office due to resignation or judicial action, the Vice President of Communications shall immediately assume the office and duties of Student Body President.
 - 2. The process to remove the Student Body President and the offenses to require such shall be outlined in the Judicial Manual, but a 3/4 vote of the Senate membership shall ultimately be required to remove the Student Body President.
 - ii. Unable to fill duties:
 - 1. In the case that the Student Body President is unable or unfit to carry out the duties and powers of office, the Vice President of Communications shall immediately assume the office and duties of the Student Body President.
- b. Vice President of Communications:
 - i. Removal of the Vice President of Communications
 - 1. In the case that the Vice President of Communications is removed from the office due to resignation or judicial action, the Assistant Vice President of Communications shall immediately assume the office and duties of the Vice President of Communications.

2. The process to remove the Vice President of Communications and the offenses to require such shall be outlined in the Judicial Manual, but a 3/4 vote of the Senate membership shall ultimately be required to remove the Vice President of Communications.
- ii. Unable to fill duties:
 1. In the case that the Vice President of Communications is unable or unfit to carry out the duties and powers of office, the Assistant Vice President of Communications shall immediately assume the office and duties of the Vice President of Communications.
- c. Vice President of Finance:
 - i. Removal of the Vice President of Finance
 1. In the case that the Vice President of Finance is removed from the office due to resignation or judicial action, the Assistant Comptroller shall immediately assume the office and duties of the Vice President of Finance.
 2. The process to remove the Vice President of Finance and the offenses to require such shall be outlined in the Judicial Manual, but a 3/4 vote of the Senate membership shall ultimately be required to remove the Vice President of Finance.
 - ii. Unable to fill duties:
 1. In the case that the Vice President of Finance is unable or unfit to carry out the duties and powers of office, the Assistant Comptroller shall immediately assume the office and duties of the Vice President of Finance.

ARTICLE VIII. JUDICIAL BRANCH

A. Definition

- a. The judicial powers herein granted by the Elon University Administration and SGA Constitution shall be vested in the SGA Judiciary and Justices.
- b. The SGA Judiciary shall serve as a fair and impartial component of the Student Government Association of Elon University, to ensure that SGA and all of its members abide by the Constitution, Bylaws, Judicial Manual, and Code of Ethics.

B. Offices

- a. Chief Justice
 - i. The Chief Justice shall be elected to office by a majority vote of the student body.
 - ii. The Chief Justice shall be the presiding officer of the SGA Judiciary.
 - iii. The Chief Justice shall ensure the enforcement of the rules of the

Judiciary and all the documents guiding SGA's operations.

- iv. The Chief Justice shall serve as the spokesperson for the Judiciary to the SGA as a whole and the University.
 - v. The Chief Justice shall regularly communicate with the leadership of the Legislative and Executive Branches.
 - vi. The Chief Justice shall be empowered to plan regular meetings of the Judiciary and call emergency meetings of the Judiciary if needed.
- b. Clerk of the Judiciary
- i. The Clerk of the Judiciary will be appointed from among the Associate Justices by the Chief Justice and must be approved by a majority vote of the Senate.
 - ii. The Clerk of the Judiciary acts as the organizational assistant of the Judicial Branch during meetings and will keep all records of these meetings.
 - iii. In the case that the Chief Justice is unable or unfit to carry out the duties and powers of office, the Clerk of the Judiciary shall immediately assume the office and duties of the Chief Justice.
- c. Associate Justices
- i. There shall be a range of justices serving on the SGA Judiciary, including the Chief Justice, Clerk of the Judiciary, and Associate Justices.
 - 1. There will 3-9 justices to be defined by the Judicial Manual.
 - ii. The Justices will be elected by a plurality vote of the student body.

C. Powers

- a. Grade Appeal Hearing Committee Appointees
- i. The SGA representative for the Grade Appeal Hearing Committee shall be a Justice from the SGA Judiciary.
 - ii. Justices will be trained and may serve as student members of the University Appeal Board as specified in the Elon University Student Handbook.
- b. SGA Ethical Infractions
- i. The Judiciary shall oversee any and all SGA ethical infractions that include the following charges:
 - 1. Attendance and Excessive Absence
 - 2. Conduct Unbecoming of a Senator
 - 3. Elon University Judicial Standing
 - 4. Failure to Fulfill Duties
 - 5. Hazing
 - 6. Misuse of Powers/Privileges
- c. Organizational Review
- i. The Judiciary may review organizations in the following manner:

1. The Judiciary must contact the organization and conduct a hearing to investigate whether or not the organization is functioning properly.
 2. The Judiciary will then report its findings to the Senate at which time the organization will be given the opportunity to speak on its behalf.
 3. The Judiciary may recommend a review of the organization by the Elon University Student Life Committee.
- d. Elections Oversight
- i. Any candidate who violates the Elections Packet shall be subject to review by the Judiciary.

D. Removal

- a. The Senate shall be charged with disciplinary oversight of all members of the Judicial Branch, including the Chief Justice.
- b. This process shall follow the same process outlined within the Judicial Manual for SGA Ethical Infractions.

ARTICLE IX. GOVERNING DOCUMENTS

A. Bylaws

- a. The Bylaws of the SGA shall consist of the following:
 - i. Senate Rules
 - ii. Senate Dialogue
 - iii. Finance Board Manual
 - iv. Judicial Manual
 - v. Election's Packet
 - vi. Executive Board Manual
- b. The Bylaws shall be a supplement to the SGA Constitution and shall at all times be in agreement with the SGA Constitution.
- c. The Bylaws shall be amended by a two-thirds majority vote of the Senate.

B. Code of Ethics

- a. The SGA Code of Ethics shall be a supplement to the SGA Bylaws.
- b. The Code of Ethics shall seek to provide a basic outline of what is expected of all members of the SGA.
- c. The Code of Ethics shall define which infractions the Judiciary and Senate have a duty to address, including but not limited to:
 - i. Attendance and Excessive Absence
 - ii. Conduct Unbecoming of a Senator
 - iii. Elon University Judicial Standing
 - iv. Failure to Fulfill Duties

- v. Hazing
- vi. Misuse of Powers/Privileges

C. Constitutional Amendments

- a. The Constitution of the Student Government Association shall be amended when:
 - i. Amendments have been approved by a two-thirds majority vote within the Senate, Executive Offices, and Judicial Branch, then;
 - ii. A minimum two-week information period has passed starting once the Speaker of the Senate notified the student body, then;
 - iii. The student body passes the amendments by a simple majority of those voting in a campus-wide vote.
 - iv. The Senate may amend the Constitution for non-substantive purposes to remove inconsistencies and ambiguity, achieve consistency with applicable law or policy and correct obsolete terms, names, or titles. A two-thirds majority vote of the Senate is required to make non-substantive changes.