**The Leadership Prize Report**

A Leadership Prize report is due by **the last day of class** each semester (Spring Junior year, Fall Senior year, and Spring Senior year) **to your faculty mentor**. A reviewed and accepted copy of the report should be submitted (before the end of finals unless an extension has been requested) to:

* Dr. Jodean Schmiederer (jschmiederer@elon.edu), Dean of Student Development
* Melody Harter (mharter@elon.edu), Program Assistant, Center for Leadership

***Please type directly into this report.***

**I. Timeline:** Please provide an updated timeline for your project.

|  |  |
| --- | --- |
| **Date (Month, Year):** | **Action:** |
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|  |  |
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**II. Budget:** Please submit an updated budget following these instructions. (Note: All funds must be used by the end of your final semester. Any unused funds are forfeited.)

**For Semester 1** (Spring of junior year): Use the budget from your application proposal as your starting point for your first report. Then follow the steps below.

**For Semester 2 and 3** (Fall and Spring of senior year): insert your budget from the previous report as your starting point. Then follow the steps below.

* 1. Identify what you spent with an asterisk (**\***).
	2. Identify what you have *not* purchased or *will not* purchase with a strikethrough (e.g. “~~conference~~”).
	3. Add new expense items with details. (What did you or do you plan to purchase that was not in your prior report? How does it relate to your research and/or change project?)
	4. Keep expenses you expect to remain on your budget listed as they are.

**Tuition:** If you are not graduating and plan to allocate funds towards next semester’s tuition, please indicate the amount. (Melody Harter will contact you for coordination with Financial Planning. Please note funds applied toward tuition may affect your financial aid package.) The maximum allowance for tuition is $2,500 from your total Prize award.

**III. Reflective update**

**A. Intellectual Inquiry**

How has your perception of the original problem changed? What original assumptions have been challenged? In what ways has your understanding deepened?

**B. Administration of the Project**

What, if anything, has changed from your original common good project idea? What outcomes would you like to see this next semester?

**C. Self-Awareness as a Leader**

What has this experience taught you regarding how leaders, organizations, and communities/groups relate or engage in leadership together? How has your understanding of leadership evolved or changed throughout this process?

How have you grown as a leader? How were you stretched by this experience?

What areas do you think you still need to develop based on your individual view and collective view of leadership? What issues or ideas of leadership are you still wrestling with?

**D. Evaluation**

What impact has this experience had on your development as a leader and future goals?

**V. Mentoring update**

Please indicate how frequently you have met with your faculty mentor this past semester.What is your plan for meeting with your mentor next semester (if applicable)?

**VI. Photos**

If you have any pictures related to your research, leadership, or project, please include them in your submission email. We may use them on our websites or in marketing, so be sure you have permission from others in the photos or they are appropriate for us to share with others.

**VII. FOR GRADUATING SENIORS: SURF Abstract/Poster**

Each recipient is expected to present their culminating work during their final semester at the annual Spring Undergraduate Research Forum (SURF). In your last semester, please share your abstract below and (if applicable) attach a pdf of your poster to the submission email.