

## Recruiting Sources

1. Within a job requisition, navigate to the POSTING DETAILS section.

POSTING DETAILS

Date opened:

Date filled:

Open Until Filled:

Posting to Close:  at  :

Posting Location:\*

If you plan to advertise externally, please indicate the advertising sources:\*

☒ Career Site  
☐ HERC  
☐ Inside Higher Ed  
☐ Black PhD Network  
☐ NCAA

☐ HigherEd Jobs  
☐ Educause  
☐ Diverse Education  
☐ Asians in Higher Ed  
☐ The Chronicle

Please List Any Other Sources:

Account for Ad:\*

2. If you plan to advertise externally, please indicate the advertising sources (\*) – Check the boxes of the external advertising sources you plan to use.

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☐ Career Site  
☐ HERC  
☐ Inside Higher Ed  
☐ Black PhD Network  
☐ NCAA

☐ HigherEd Jobs  
☐ Educause  
☐ Diverse Education  
☐ Asians in Higher Ed  
☐ The Chronicle

3. Please List Any Other Sources – Add the names of the additional advertising source that you plan to use.

4. Account for ad (\*) – Add the Elon account number to be charged for the costs incurred for advertising the position.