



Employee Portal User Registration Instructions

Registering for the Lighthouse Employee Portal is easy. Follow the instructions below.

1

Visit the Lighthouse self registration page by scanning the QR code to the right or visiting:
lighthouse.wellfleetinsurance.com/Employee/account/create



2

Input your first name, last name, date of birth, and the last four digits of your social security number.

If your email is not in the system, you will not be able to self-register. Please contact our Customer Care team by calling (855) 664-5838 or emailing customercare@wellfleetinsurance.com.

3

Enter the four-digit code sent to your mobile device to complete the secure, two-factor authentication.

4

Reset your password.

5

Log in to your account using your associated email and new password.