



Fund 9 Account Request

Student Organization Name _____

Advisor Name _____

Organization Purpose _____

Will the organization do fundraising using sources of revenue external to the University? If so, what sources? (Example– Loudr, iTunes, etc.)

(Note: if the organization expects to raise more than \$10,000, the organization should open an off campus account and apply for a unique EIN. The IRS website at <https://www.irs.gov/> can provide information on how to obtain a unique EIN(employer identification number).

Comments:

Requested By: _____

Person(s) responsible for managing the account: _____

Signature of Advisor: _____ Date: _____

Send form to Senior Accountant for Reporting, Campus Box 2900

(Attach any documentation)

Accounting Office Use Only

Account No: Fund _____ Function _____ Function Description _____

Date of Entry _____ Initials _____