



Residence Life Central Office

Janice Ratliff Building 101

Office Hours: Monday-Friday, 8am-5pm

Phone: 336-278-7300

Email: residencelife@elon.edu

Greetings ,

Student Number

We hope you are having a wonderful Thursday afternoon!

As we prepare for the ending of the semester, we want to share some key pieces of information and some important dates and information.

Housing Cancellation Form:

- If you are **not returning for Winter or Spring term** you have to complete the housing cancellation application in your [self-service](#) by **Sunday, November 19 by 11:59 pm**.
- If your housing cancellation form is not filled out, you will continue to pay for your housing.

Thanksgiving Break:

- Residence halls close Saturday, November 18, 2023 at 10am, and will re-open Sunday, November 26, 2023 at 10am.
- If you are approved to be on campus during this break, please remember to carry your Phoenix card and your room key.

December Closing and Checking Out:

- Residence halls close Saturday, December 9, 2023 at 10am
- All students in residence halls must be out by this time unless approved for break housing.
- Apartments residents who are not returning to their rooms for winter term must checkout by Sunday, December 10, 2023 at 10am
- Apartments will stay open except for those who will not be returning for winter term.

Winter Break Housing Application:

- The Winter Break Housing Application will open Tuesday, November 21, 2023
- This includes students who are wanting to stay later than December 9, 2023 or return earlier than January 2, 2024.
- The application is due Saturday, December 2, 2023

Winter & Spring Housing Assignments:

- Students who are coming back to Elon or arriving for the first time in Winter term will receive their new assignments the week of December 4th, 2023
- Students who are in an underfilled double or have an open bed in their suite/apartment should be prepared to have a new roommate join them for the rest of the academic year in either winter or spring terms. Prior to departing for the winter break, please make sure the other half of the room is open and available.

For more information please visit our [Important Dates Calendar on our website](#).

If you have any questions, you can call or email us at residencelife@elon.edu and we will be happy to assist you.

We hope you have a wonderful well-deserved break!

Best,

Danielle Vosburgh

Danielle Vosburgh She/her/hers [pronouns](#)

Associate Director for Housing Operations

ResLife Central Office: 336-278-7300

Mailing Address: 100 Campus Drive, Elon University, 2980 Campus Box, Elon, NC 27244

Office Location: Janice Ratliff Building, 101B

Residence Life: <https://www.elon.edu/u/residence-life/>

Self-Service: www.elon.edu/myhousing