



Dear ,

Winter/Spring Housing Intent Form - REQUIRED

Residence Life has just opened the Winter/Spring Housing Intent Form and **EVERY RESIDENTIAL STUDENT MUST complete this form prior to November 10**. More information can be found on our [Housing Intent website](#).

[Housing Intent Form for Winter/Spring \(Click Here\)](#)

- The form is divided into three sections depending on your plans. If you are not checking out/moving out of Elon campus housing for winter **OR** spring term, you need to complete Section 1 to confirm that you will continue in your same housing assignment for the rest of the 2025-2026 academic year.
- If you are planning on leaving Elon for winter/spring, please complete section 2: the housing cancellation form, and section 3 if you are turning your apartment lease over to an eligible student. (NOTE: Studying away for only J-Term does NOT mean you cancel your housing/move out. No prorations are given for students studying away only for winter term).
- **Your response is required** to determine billing, assignments, and lease turnovers. By not filling out this form, you may jeopardize your winter and spring assignments.
- You can find the form on your [Self-Service Housing PortalX](#).

FAQs:

What if I'm studying away for the winter term only?

- If you are only studying away for winter, you do not need to cancel your housing (you will remain assigned to your same space for the whole year).

Why do I need to complete this form if there's a two-year residency requirement?

- Students must live on campus for two years; however, some students may study away, take a leave of absence (personal or medical), etc. during the two year live-on requirement period.

Will I get a roommate for winter/spring?

- Students that are in an underfilled double or have a vacancy in their suite should expect a new student to join the space. When a student has been assigned to the space, suitemates will be notified. If you know someone in need of housing (not currently living on campus) that student can indicate they would like to move into the space on their housing application.

Can I buy out the open bed space if I am in an underfilled double?

- Students who are in a "double as a single" room this fall semester will be offered the option to continue paying the additional \$989 to stay in this room type through winter/spring terms. Students who have a roommate departing for winter/spring terms may be offered the "double as a single" room option

around the first week of spring term, if their space remains underfilled after new incoming students are placed in December/January.

Thanksgiving Break Housing Application (Residence Hall students only)

Thanksgiving Break is coming soon, and Residence Halls will be closed during the following period:

Residence Halls close Saturday, November 22, 2025, at 10am

Residence Halls re-open Sunday, November 30, 2025, at 10am

During this break period, students are not permitted to stay in the Residence Halls unless they have received prior approval from Residence Life. Please note that during this time, dining facilities will be limited/ some may be closed. Staff, including student staff, will be limited. For more information, please review [our website](#).

Additionally, Residence Life staff will be entering all Residence Hall spaces starting at **10am on November 22, 2025**, to perform routine occupancy checks as well as to ensure that the community is locked up and secure. Please be sure that your space is free of all residential policy violations and student code of conduct violations prior to your departure.

All residence hall rooms are locked during Thanksgiving break – all residents should take their Phoenix Card and room key(s) with them during the break to avoid being locked out upon return.

All students leaving for the break should be sure to do the following:

- Dispose of any perishable items and take out all trash
- Be sure all windows are closed and locked
- Take any valuable items with you
- Turn your thermostat temperature down to the lowest setting or, if you have an [in-room radiator](#), turn the knob to the lowest setting
- Close and lock your bedroom and exterior door
- Take your Phoenix ID and room key(s) with you

Thanksgiving Transportation:

Please visit the [Moseley Center page](#) for all information regarding shuttles and other transportation options available.

Important Dates Reminder

As you plan for the rest of the academic year, please continue to check our [important dates website](#). Here is a list of upcoming dates to keep in mind:

- Thursday, November 6 - Thanksgiving Break housing application is due for Residence Hall students (apartments do not close) that wish to remain on campus during the break
- Saturday, November 22 at 10 am - Residence halls close for Thanksgiving break

- Sunday, November 30 at 10 am - Residence halls open after Thanksgiving break

If you have any questions, please let us know by emailing residencelife@elon.edu or using the chat feature on your [Housing Self-Service PortalX](#).

My best,

Kirsten Carrier She/her/hers [pronouns](#)

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Residence Life: <https://www.elon.edu/u/residence-life/>

Self-Service: www.elon.edu/myhousing

RESIDENCE LIFE

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