

**Sustainability Mini Grant Program
Request for Project Funding**

Complete this form and email to sustainability@elon.edu. A single project may be awarded funds ranging from \$100 - \$1000. Funds will be distributed on a first come, first serve basis and should be used for one-time expenses, not ongoing operational expenses. Funds may not be used for promotional items. The maximum amount any single department will be able to receive during a fiscal year is \$1,500.

To be eligible for funding the applicant must be an active participant in the Sustainability Employee Resource Group.

Applicant Name: _____ **Department/Office:** _____

Email: _____

Project Title: _____ **Amount Requested:** \$ _____

Project summary:

Summary should include a brief (300 words or fewer) description of how funds will be used, how the project will be implemented and how it will be assessed.

In 300 words or fewer describe how implementing this project will contribute to sustainability at Elon University. Include an estimate of benefits (e.g., amount of disposables reduced, gallons of water saved, kwh of energy saved, etc.) as appropriate.

Supervisor Name: _____ **Supervisor Approval:** Yes No