

Classroom Standards

A. Location in Building

1. Classrooms shall be distributed throughout the building on all floors.
2. Classrooms shall be accessible from public hallways, lobbies, etc.

B. Size and Shape

1. Size: Classrooms should be sized as follows:
 - a. 18 student seminar rooms should be no less than 600 square feet.
 - b. 24 student classrooms should be no less than 725 square feet.
 - c. 36 student classrooms should not be less than 975 square feet.
2. Classrooms will be rectilinear in shape with preference for the long wall to be the front of the classroom to limit the distance from the front wall to the last row of students.

C. Design

1. Entry – ideally the entry to the classroom should be at the back or the side of the classroom to limit class disruption from people entering or exiting the space during class.
2. When possible provide views from hallway into the classroom. Views should be at rear or side of classroom to limit disruption of instruction.
3. Classrooms shall have exterior windows for views and natural light. Windows shall include blackout shades provided and installed by general contractor.
4. Materials
 - a. Ceiling shall be 2x2 lay in ceiling
 - b. Walls will be painted gypsum board
 - c. Flooring will most often be carpet squares unless some specialized flooring is desired.

D. Equipment

1. Presentation Wall
 - i. Markerboard: The marker board should be magnetized back painted glass boards (at least 12' wide) provided and installed by the contractor.
 - ii. Projection Screen: The designated front of the classroom shall have a university provided projection screen (at least 8' wide).
 - iii. Location:
 1. Front wall: The marker board and projection screen shall be staggered on the front wall such that when the projection screen is in use there is at least 8' continuously width of marker board unobstructed by projection screen.
 2. Other walls can also have whiteboards and projection screens if desired.
2. Teaching Station is provided and installed by the university. It is located at the front of the room off to one side and includes a 54" wide by 30" deep station to hold AV equipment. The station needs to be hardwired (or tethered) to the wall.

E. Furnishings: all furniture is provided and installed by the university

1. Faculty
 - i. Podium is a mobile stand provided by Elon's Planning, Design and Construction Management.
 - ii. A task stool is provided by Elon's Planning, Design and Construction Management.
2. Student
 - i. Student Furniture will normally consist of tables and chairs on casters.
 - ii. The front row of students shall not be closer than 8'-0" from the front wall. The last row of student desks shall not be further than 28'-0" from the front wall.

F. Special Considerations

1. Lighting circuitry
 - i. The lights at the front/projection screen wall of classroom should be switched separately from the other lights in the room. This should also have a dimmer to allow for adjustment of light level.
 - ii. Remainder of the lighting in the room shall be on a 2-way switch with dimmer to allow for adjustment level.