

Faculty Mentor and Undergraduate Student Research Grant Application

2024-2025

The Center for Research on Global Engagement (CRGE) grants support high-quality research designed to strengthen Elon’s commitment to [diversity and global engagement](https://www.elon.edu/u/diversity-inclusion/). We define global (domestic and international) engagement as an intentional integration of three critical foundational domains: learning/knowledge, skills/behaviors, and attitudes/dispositions (Vandermaas-Peeler, Ruelle & Peeples, 2020). Elon recognizes, values, nurtures, and provides support for innovative approaches that strengthen the linkages between knowledge and experience, placing high value on opportunities for students to work directly with faculty on mentored research. The research projects should facilitate faculty mentoring and students’ engagement in research about or pertaining to global engagement. Please refer to [our website](https://www.elon.edu/e/academics/crge/index.html) for further information and examples.

This is a joint application by one (or more) faculty mentor(s) and one (or more) student researcher(s). Each member of the team should complete the relevant parts of the cover sheet and the project proposal. Grants awarded in fall of up to $1,000 **must be spent in the current fiscal year** **before May 1**. Grants must be used to support the research *process* (e.g., materials, travel to collect data) for the faculty mentor(s) and/or student(s). Please note that these grants will *not* fund Study abroad/Study USA program costs or travel to present the research. A one-page report detailing the educational benefits to the student related to global engagement will be due at the conclusion of the academic year.

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| *NOTE:* Student applicants must have a minimum GPA of 3.2 overall and 3.2 in their major (or the discipline in which the research is being conducted). The student must register for at least one credit of 4999/4998 Research in two semesters (of Fall, Winter, Spring). Successful applicants typically will have completed some initial research activities, usually (but not necessarily) through prior 4999/4998 credits. |

Applications are due on **September 23, 2024.** After that date, please contact Maureen Vandermaas-Peeler ([vanderma@elon.edu](mailto:vanderma@elon.edu)) before submitting an application to ensure that there are sufficient funds and that your project is eligible for CRGE funding.

**Note**: This application is the same as the URP application for endowed grants with one exception highlighted below.

**Application Content**:The application must address the following:

A. **Cover sheet** with personal information (see pages three and four of this document)  
B. **Description of the overall project** (written by student and mentor). The description should include:

1. A research question or line of inquiry with research goal(s) clearly articulated

Parts 1-3 not to exceed 5 double-spaced pages

1. The rationale for researching the question, *written for individuals outside the discipline*, clearly explaining the importance of the work within the discipline and *a description of the ways in which this project will facilitate global engagement and learning*
2. A description of the planned methodology or process
3. References to relevant scholarly work, using citation methods appropriate for your discipline

For honors students who are post-proposal, successful Lumen Prize recipients, ECF students who have completed the junior seminar, and/or students who have had successful endowed grant or SURE applications in the past, please **attach** a copy of your proposal/ application/paper at the end of your application. If you have received multiple types of funding, then attach your most recent or your most relevant. Do not complete Part B but instead complete Part C. Your limit for Part C is three pages (double-spaced) plus references.

C. Explanation of **project advancement** since last university funding or project approval. Complete this section if this is your second endowed grant, or you have received other UR funding in the past (SURE, endowed grant), or you have received other university funding or project approval (e.g., honors proposal approved, ECF seminar completed, Lumen prize awarded, etc.). *If you have not received any university funding in the past then state that this is the case here and move on to Part D.*

1. Provide a brief introductory paragraph introducing the research project (max 250 words)
2. Provide a project update, including preliminary data analyses if appropriate.
3. Include a brief description of how the past funding was used (or will be used)
4. Explain how your research has progressed since the last funding/approval you have received.
5. Explain clearly how this new grant will advance your project*.*

D. Description of the **specific responsibilities of the student** (written by the mentor)  
E. Description of the **educational benefits for the student** (written by the student)  
F. Description of the **planned mentoring relationship** (e.g., planned contacts etc.) (written by the mentor)  
G. Description of any **special circumstances** and reason for circumstances (note that endowed grants require students to be registered in 4999/4998 for two semesters out of fall, winter, and spring).

H. **Budget** – provide a projected budget explaining how you plan to use the endowed grant to advance your project (e.g., purchasing of equipment, paying participants, travel to archives).   
I. **Biographical sketch of the mentor**, including information specifically oriented to the proposed research. This is typically a summarized vita, *4 pages maximum*, that indicates the mentor’s record of mentoring and expertise in the area of proposed research*.* Junior faculty are not expected to have an extended record of mentoring, but will benefit from evidence of dedication to mentoring undergraduate research.  
J. **Student transcript** and **GPA** (an unofficial copy from OnTrack will suffice). Find your in-major GPA through the degree audit in OnTrack and include it on the form below where it asks for GPA.

K. **Attached honors proposal/successful Lumen Prize application/ECF junior seminar paper/successful endowed grant application/successful SURE grant application** (if applicable)

**Note on Student Responsibilities**: It is expected that the faculty mentor and student will collaborate on writing part B and C (description of the overall project). However, section E (educational benefits to student) must demonstrate that the student understands the nature of the project and their responsibilities.

**If you are awarded funding**: You will be expected to seek reimbursement through our office (reimbursement forms are available on our website and in Powell 108). Please submit receipts for reimbursement by the dates noted in your award letter.

* The fiscal year runs June 1-May 31 and all funds must be used within the 2024-2025 **fiscal year**. Thus, grants do not carry over into the next academic/fiscal year. Any funds that are not spent will not be accessible after the academic/fiscal year closes.
* Items **purchased** with grant funding are the property of Elon University.
* We do not pay students or Elon faculty for their labor (e.g., transcription, inter-rater reliability) but we do reimburse for gift cards for participants and professional transcription like rev.com.
* Barring extenuating circumstances, students who receive research funding from the program are expected to submit to present at the Spring Undergraduate Research Forum (**SURF**) in the academic year the award is given or the following academic year.

***REMOVE ALL OF THE ABOVE PAGES AND ONLY INCLUDE PROPOSAL COVER SHEET + SIGNATURES IN YOUR APPLICATION.***

**CRGE Grant Application Cover Sheet**

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| --- | --- | --- | --- | --- | --- |
| **Student Name:** | Click here to enter text. | | | | |
| * Student Campus Box: | Click here to enter text. | | | | |
| * Student Local Phone: | Click here to enter text. | | | | |
| * Student’s Major(s): | Click here to enter text. | | | | |
| * Student’s Current Year in School | First year | | |  |
| Second year (sophomore) | | |  |
| Third year (junior) | | |  |
| Fourth year (senior) | | |  |
| * GPA | Overall |  |
| In Major(s) |  |
| * Student’s Elon ID (datatel number)\*: | Click here to enter text. | | | | |
| * Student email address (include @elon.edu): | Click here to enter text. | | | | |
| * Does the application include student and/or mentor travel away from campus? If yes provide dates, locations, and brief explanation. |  | | | | |
| **Primary Faculty Mentor:** | Click here to enter text. | | | | |
| * Primary Mentor’s Department: | Click here to enter text. | | | | |
| * Primary Mentor’s Email: | Click here to enter text. | | | | |
| **Secondary Faculty Mentor:** | Click here to enter text. | | | | |
| * Secondary Mentor’s Department: | Click here to enter text. | | | | |
| * Secondary Mentor’s Email: |  | | | | |
| **Project Title:** |  | | | | |
| Student fellow/scholar status (note that this information is only for our records and assessment). Put an X in the right column for all that apply. Leave blank if none apply. | **Type of Fellow** | | | | |
| Elon College Fellow | |  | | |
| Honors Fellow | |  | | |
| Teaching Fellow | |  | | |
| Business Fellow | |  | | |
| Communications Fellow | |  | | |
| Lumen Scholar | |  | | |
| Multifaith Scholar | |  | | |
| Other Fellow (explain) | |  | | |
| Currently Enrolled in (put an X in the right column) | **Course Enrollment** | | | | |
| 4999 | |  | | |
| 4998 | |  | | |
| Neither 4999/4998 (explain) | |  | | |
| If the proposed work is an extension of previous work, indicate university support received in the past. Put an X in the right column for all that apply. Leave blank if none apply. | **Type of Past Funding** | | | | |
| Grant-in-Aid (UR office) | |  | | |
| Travel Grant individ. (UR office) | |  | | |
| Travel Grant group (UR office) | |  | | |
| SURE | |  | | |
| Endowed Grant (Watts, Wise, Glen Raven, Rawls, Sinclair) | |  | | |
| Sustainability Grant | |  | | |
| Honors funds used for research | |  | | |
| ECF funds used for research | |  | | |
| Lumen funds used for research | |  | | |
| Leadership Prize | |  | | |
| Multi Faith Scholar | |  | | |
| Other funds used for research (explain) | |  | | |
| The student has presented or plans to present at (put an X in the right column for all that apply) | **Type of Conference** | | | | |
| NCUR | |  | | |
| Professional Conference | |  | | |
| Other undergraduate conference | |  | | |
| * If other than NCUR, please type the full name of the conference(s) | Click here to enter text. | | | | |
| **IRB** # (if applicable) or date of intended application: | Click here to enter text. | |  | | |
| **IACUC** # (if applicable) or date of intended application: | Click here to enter text. | |  | | |

\* datatel number is required

**Student Signature**

I understand that incomplete applications, or those that do not follow the specified application instructions, will influence the type of evaluative feedback received from the selection committee and may not be considered by the selection committee. *If I am selected to receive an Endowed Research grant, I understand that the Undergraduate Research Program may use my application as an example for future applicants (with transcript and other identifying information removed)*.

Applicant’s Electronic Signature: Click here to enter text. Date: Click here to enter a date.

**Faculty Signature(s)**

My electronic signature below indicates that I support the student and have read and approve of the project description. *If the student is selected to receive an Endowed Research grant, I understand that the Undergraduate Research Program may use this application as an example for future applicants (with transcript and other identifying information removed)*.

Primary Faculty Mentor’s Electronic Signature: Click here to enter text. Date: Click here to enter a date.

Secondary Faculty Mentor’s Electronic Signature: Click here to enter text. Date: Click here to enter a date.

**All application materials must be sent in PDF format via email to** [**vanderma@elon.edu**](mailto:vanderma@elon.edu)**. Please submit your application in one complete file. Please use this format to name the file: Department\_Student name\_Mentor name\_grant applying for\_ year (e.g., PSY\_Miller\_VPeeler\_CRGE\_2024-2025)**