



## Chicago *Notes and Bibliography* Style Citation Guide – 18<sup>th</sup> Edition (2024)

### General Information

Chicago is a citation style that is used most commonly in history, art, and social sciences. There are two main types of Chicago citation styles: notes-bibliography and author-date. Notes-bibliography (NB) incorporates footnotes and a bibliography while author-date relies on in-text citations more with a references list instead of a bibliography.

### In-Text Citations

Chicago NB Style in-text citations typically utilize footnotes or endnotes, rather than parenthetical references. Footnotes appear at the end of the page, whereas endnotes appear at the end of the document.

### Journal Article

In Word, insert a Footnote, then do 1) first and last name the first time you mention an author, but just last name from the second time on, 2) title of article, 3) journal, 4) year published, 5) page numbers.

### Print Book

2) name of book, 3) city, 4) publisher, 5) year published, 6) page numbers.

### Webpage

Word, insert a Footnote, then do 1) first and last name the first time you mention an author, but just last name from the second time on, 2) title of article, 3) title of website, 4) year published, 5) website → abbreviated version is author's last name and the title of website page.

### Works Cited

Chicago Style uses “hanging indents” in a work cited. You can create this in Word by opening extended Paragraph Settings (bottom right arrow), and choose “Hanging” under the “Special” indentation options.

Source	Model
Journal Article	First then last name, “Title of Source,” <i>Title of Container</i> , vol. #, no. #, (Month Year): Page #, <a href="https://doi.org/____">https://doi.org/____</a>
Print Book	First then last name, <i>Book Title</i> (City published: Publisher, Year published), Page #.
Webpage	“Website article,” Company, Date of last modified/accessed, website link.

